



Teacher of Physical Education Candidate Information Pack



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Dear Applicant

Thank-you very much for your interest in our dynamic and high achieving 11-18 inclusive school within the West Sussex local authority.

Sackville is at the heart of the community in East Grinstead, having opened on its present site nearly sixty years ago. We are an **exceptionally friendly** and **supportive community** built on **extraordinarily strong relationships** which allow every student to thrive. We have acquired a deserved reputation for **fighting for every child**, no matter how challenging that sometimes is, without compromising our ambition to **encourage every student to be the best they can be**.

We are looking for a Teacher of Physical Education who will live and **breathe our commitment to a community-based** school built on **inclusion, fairness, opportunity, the highest academic standards** and **stretching expectations** for all.

Our academic standards are indeed high. Our **progress 8 score** in 2019 was +0.31 and has been significantly above average from 2015-2020. Our sixth form **level 3 value-added figure** has been positive for eight of the last ten years. We have received **educational outcome awards from the SSAT** for each of the last five years. We regularly have students achieve **Oxbridge places**, and many more go on to **Russell Group** universities. However, we take just as much pride in the achievements of **all** students as they go on to their chosen pathway of continued education, employment, or training.

Our last full Ofsted inspection was in 2015 and our short inspection in 2019 confirmed Sackville is a 'Good' school. **99% of parents said they would recommend Sackville to others**, and **100%** stated the school was well led and managed.

We work hard to ensure the support of our families, holding half-termly **parental focus groups** and communicating with them weekly through our Families Bulletin, as well as a termly newsletter.

As befits our catchment, our students' attitudes and behaviour are very good. Our excellent **pastoral system** underpins everything we do. We work with every child to ensure they succeed, and we have recently opened an **alternative provision base** for those students who require additional support enabling them to better reach their potential.

Already a '**Leading Edge**' school, this year the SSAT also recognised us as '**transforming**' (the highest category awarded) in our work on **professional learning** and **principled curriculum design**. Improving our teaching and learning remains a focus, and we have seven professional learning groups who meet half-termly to develop and share good practice in different areas of pedagogy. In our [professional journal](#), our **teachers write about their own research**.

Our curriculum was recognised for its **SMSC provision**, for the **vocational options** we offer at KS4 and 5 and for our **commitment to the arts**. School performances at Sackville are something truly special, with our **Winter Concert** and **annual school musical theatre performances** standing out, often being compared with West End productions.

Sport is a part of the fabric of the school and we still offer two lessons each week in KS4. Every evening in a normal year Sackville students are competing on playing fields all over Sussex. It has been great to see them back out there again this term.

The **current SLT** comprises the Headteacher, three deputies, four assistant heads and a support manager. We have an extended leadership team which meets half-termly and includes our heads of English, maths, science and technology, our senior year leader, our leader of vocational learning, our leader of KS5 and our inclusion manager.

I have only recently joined Sackville myself but have very quickly settled in. Everything I was told before coming to visit is true. This really is an exceptionally welcoming and supportive school. Providing a very **special place education** and **opportunities for all our students**. The normal challenges of education will never be absent of course, but there is a real sense of positivity, commitment, and good cheer at the school.

We need a Teacher of Physical Education with the vision, drive and experience, to take us into the next exciting phase of our school's journey.

I very much welcome your interest in the post. **Please do not hesitate to get in touch with Headteacher's PA Mrs Kate Rowlingson (krowlingson@sackvilleschool.org.uk) if you require any further information, would like to talk to our Head or like to book a preliminary visit.** Details of the **application process** are on **page 4**.

I would also direct you to our [website](#) for more information and news about the school

Yours sincerely

Jo Meloni
Headteacher

Advert

Teacher of PE Full time MPS/UPS

Required for September 2022, an enthusiastic and talented teacher of PE to teach classes across Key Stage 5. Sackville is a large, mixed, 11-18 comprehensive with 1700 on roll. We are a STEM school, leader in Space Education and hold International School, Artsmark Silver, Healthy School and Good Schools Guide awards. We are a popular, expanding and oversubscribed school.

Our GCSE results are consistently strong with extremely positive progress 8 scores. Our A level progress is at the top end of all local authority providers. We offer AQA Physical Education A Level and the OCR Cambridge Technical Extended Certificate in Sport and Physical Activity in Key Stage 5 to a comprehensive Sixth Form of over 400 students. At Key Stage 4 (years 9-11) we offer AQA GCSE PE and the CNAT Certificate in Sports Studies as well as non-exam core PE. All students receive two hours of PE a week in Key Stage 3 (years 7-8).

Our team of specialists enjoy excellent facilities in the school including a Sports Hall, two gymnasiums and a fitness suite. Ample field space plus a redgra running track and tennis courts. There is outstanding extracurricular provision.

We welcome applications from ECTs or experienced teachers. The school has an outstanding induction programme for new staff and bespoke CPD opportunities for career progression.

Further details are available on our website www.sackville.w-sussex.sch.uk or from Mrs K Rowlingson PA to the Headteacher, on 01342 414900 krowlingson@sackvilleschool.org.uk.

Please address your letter of application together with the application form and safer recruiting sheet (available on website) to Ms Jo Meloni, Headteacher.

Closing Date: 9am 21st June 2022

Interviews: 27th June 2022

We reserve the right to close and shortlist early, therefore early applications are encouraged.

Together We Achieve

Lewes Road, East Grinstead, West Sussex RH19 3TY Tel: 01342 410140

Sackville School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. View our Safeguarding Policy on our website.

Any successful applicant will be required to undertake an Enhanced Disclosure check by the Disclosure and Barring Service.



THE PHYSICAL EDUCATION FACULTY

Physical Education is a well established department within the school and wider school community. Each member of the department is an integral part of the team, working together, sharing ideas and developing resources. We have extensive facilities including a large sports hall, a well equipped fitness suite, two smaller halls, as well as plenty of outdoor space including fields, netball courts and redgra based hockey pitches/running track. The ethos of the Faculty is one of teamwork, enthusiasm and a sense of purpose. We have ten members of the department in total, who all bring a wealth of expertise, great sense of humour and support for one another.

Key Stage 3 (Years 7 & 8)

Our programme of study and schemes of work ensure coverage of the National Curriculum requirements and offer our students a variety of activities and opportunities to develop the core skills needed in most physical activities. Assessment at KS3 is continual; we encourage students to assess their own progress, setting targets in consultation with the teacher.

GCSE and Cambridge National (Years 9-11)

Students are entered for the AQA GCSE exam or the Cambridge National Award in Sport. This allows us to cater for all students who are interested in examination based physical education and to tailor our programmes to support the needs of different learners.

At KS4 we also run a leadership programme for many of our students, which then allows them to support our wider community through our primary partnerships.

A Level and Cambridge Technical (6th Form)

Students are entered into the AQA A Level exam or the Cambridge Technical Award in Sport and we regularly have at least one class studying each. Our 6th form students are fantastic role models for our younger students and regularly assist within lessons and extra curricular activities.

ICT

We are fortunate to have our own ICT resources with networked machines in our PE classroom as well as an interactive whiteboard. We also have chromebooks that are used within the department.

Extra-Curricular

Our extra curricular programme is one of the main strengths of the department. We offer a wide variety of clubs and activities to encourage as many students as possible to get involved. We also compete in a whole host of sports and activities in order to further develop our students and help them to find lifelong activities and develop more advanced skills and tactics. Throughout the year we also host interform competitions for all students to take part in as well as sports days at the end of each year. We have an annual gym and dance display which involves the whole school, a sports awards evening and a year 11 superstars competition.

Sackville School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Any successful applicant will be required to undertake an Enhanced Disclosure check by the Disclosure & Barring Service (DBS).

Sackville School on a page



Our Purpose

- To ensure students develop a lifelong love for learning
- To provide an engaging knowledge-rich curriculum through high quality teaching and assessment
- To ensure all students achieve their potential regardless of their ability; we fight for every child
- To plan an ambitious programme of professional learning for all staff, using research and evidence to guide their development
- To prepare students for the world of work and to live fulfilling adult lives as global citizens
- To work closely with other professionals and agencies to serve the needs of our community

Our Values



Consistently high teaching standards to ensure all students reach their potential



High expectations creating a valued and respectful environment



Working together to ensure high performance throughout the school



Wellbeing and safeguarding at the heart of everything we do



Better than expected progress enabling every student to reach their potential

Together We Achieve

Job Description



Sackville School - Job Description Teacher of PE

This post is subject to the current conditions of employment for class teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation. This job description should be read in conjunction with, 'Clarification notes on the exercise of professional duties for all teachers, other than head teachers'.

This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.

Purpose:

- To develop and enhance the teaching and learning of PE at Sackville
- To raise levels of attainment and progress of all students in Geography

Teaching:

- Deliver high quality lessons that meet the needs of all students
- Ensure subject knowledge is up to date and refreshed as necessary
- Participate in all internal CPD sessions and attend external CPD as required to develop pedagogy
- Participate in the appraisal review process following the completion of the ECT induction process

Monitoring student experience

Attendance:

- Ensure effective practice in accordance with the school policy

Behaviour:

- Effectively manage students' behaviour in accordance with the school policy, applying appropriate departmental sanctions, including regular detentions

Records:

- Ensure that student records are accurate, updated and accessible e.g. attendance registers, internal communications, special reports

Reporting:

- Complete effective report writing to parents, as identified in the School Calendar
- Record attainment and progress data as required
- Attend parents' evenings and reports afternoons as required

Uniform

- Monitor the standard of uniform in accordance with school policy and deal with persistent offenders.

Curriculum

- Attend subject meetings
- Contribute to the planning for departmental improvement and cross curricular links
- Contribute to the development and regular revision of appropriate schemes of work showing differentiation and assessment in accordance with school guidelines
- Contribute to the wider life of the school through extra-curricular activities
- Liaise closely with year leaders, year assistants and tutors to monitor student progress and agree interventions to raise achievement

Assessment

- Contribute to the clear and effective methods of assessment in line with national and school policies
- Use all relevant prior and current performance data to monitor individual student progress in your classes
- Ensure KS3, KS4 and KS5 attainment targets are met using all appropriate strategies for improvement and student support

Health and safety

- To ensure the health and safety of all students and to report concerns to the line manager promptly.
- To be alert to issues of safeguarding child protection ensuring that the welfare and safety of children attending School is promoted and safeguarded and to report any child protection concerns to the designated Child Protection Officer using safeguarding policies, procedures and practice
- Prevent, identify and minimise risk of interpersonal abuse or violence, safeguarding children and other vulnerable people, initiating the management of cases involving actual or potential abuse or violence where needed
- Be aware of and update colleagues as appropriate to comply with current legislation and policies affecting practice, e.g. Children's Act, National Service Frameworks, Child Protection Procedures, Health and Safety and Data Protection

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties.



Person Specification

Person Specification for the Teacher of P.E.

You will be required to have full commitment to safeguarding and protecting the welfare of children and young people

Education and Training	Desirable	Essential
Qualified teacher status		X
Willingness to develop own expertise		X
Knowledge of all recent developments in P.E.		X
Recent relevant in-service training	X	
Experience		
Very successful teaching record		X
Successful participation in curriculum development		X
Involvement in extracurricular activities	X	
Abilities/Aptitudes		
Clear communication skills (spoken and written)		X
Very good organisational skills		X
Very good interpersonal skills		X
Ability to work well as part of a team		X
Willingness to be involved in all aspects of the work of the school's leaders and contribute to the wider life of the school		X
Commitment to the highest levels of student achievement		X
Commitment to the ethos of Sackville School		X
Other Requirements		
Commitment to school and LA Equal Opportunities Policy and Practice		X
Excellent attendance and punctuality record		X
A commitment to ongoing personal development and willingness to undertake appropriate training.		X

Appointment to the post is subject to a satisfactory enhanced DBS check. The post is exempt from section 4(2) of the Rehabilitation of Offenders Act 1974, as the duties give you access to persons who are under the age of 18. Applicants are not entitled to withhold information about convictions, which would be regarded as spent for other purposes



