





APPLICATION PACK

POST REFERENCE: 2231

ROLE: TEACHER OF PSHE, CITIZENSHIP & RELIGIOUS STUDIES

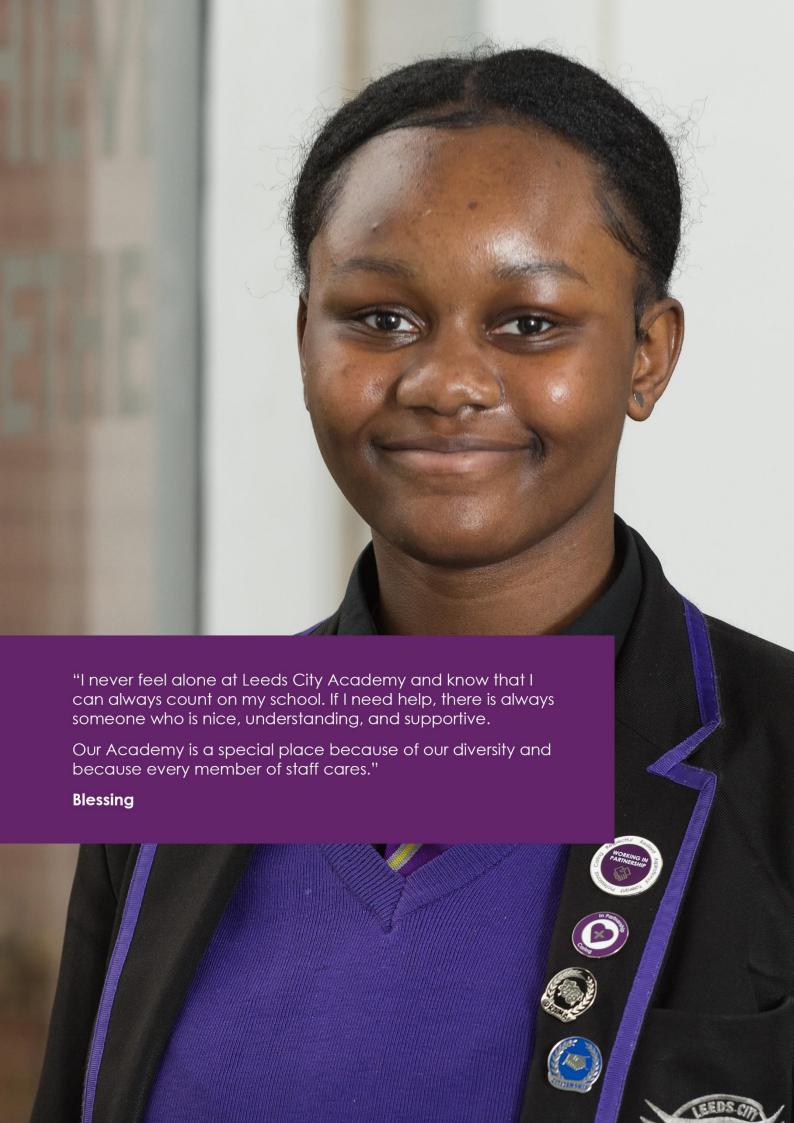
START DATE: 3RD APRIL 2023, UPON SUCCESSFUL COMPLETION OF PRE-EMPLOYMENT CHECKS

SALARY: MPS/UPS

HOURS: (FIXED TERM CONTRACT UNTIL 29TH MARCH 2024)

Leeds City Academy
Bedford Field,
Woodhouse Cliff,
Leeds, LS6 2LG

Telephone:
0113 284 4260
Email:
recruitment@whiteroseacademies .org







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MESSAGE FROM THE TRUST

Dear applicant,

We are delighted that you are considering applying for a role within the White Rose Academies Trust. Your interest comes at an important and exciting time in the development of the trust and our relentless implementation of our 2025 vision. At the heart of this vision is the aim for more young people and colleagues to benefit from our community-focused philosophy; the belief that the education we deliver regenerates our communities and transforms lives.

In December 2020, we reached our first milestone when our first primary joined our trust as a sponsored academy. Already, this truly community-focused academy, now named Alder Tree Primary, has enriched our trust and so, our vision is one step closer to becoming reality. Therefore, you could not be joining us at a more exciting point in our ongoing transformation. As we look forward to the prospect of many more schools joining us, the reality is that this could be a pivotal moment in your career. As we grow, the opportunities within our trust and the wider Luminate Education Group are limitless.



The power of a vision is best measured by the number of detractors who claim it cannot be achieved. In our roles as Chief Executive Officer and Executive Principal of the White Rose Academies Trust, it has been a privilege to witness the drive and determination with which our staff have implemented our vision, to ensure that our academies provide:

- world-class levels of teaching and learning,
- bespoke pastoral care that nurtures our students' aspirations,
- inspiring learning environments where our students can make mistakes and overcome their personal fears to become the best version of themselves,









- industry-leading continuous professional development for all staff, as investing in our colleagues is always the right thing to do,
- local centres of community transformation.

The hard work has been recognised, and whilst we know our work is far from complete, we are proud to have reached several milestones:

- 'Good' Ofsted ratings at all three secondary academies in 2019, with an 'Outstanding' rating at Leeds City Academy for Leadership and Management.
- We welcomed our first primary in late 2020, Alder Tree Primary.
- We began an aspirational journey in 2021 by joining High Performance Learning's 'World Class' school transformation programme.

Our dedicated staff, incredible governors and amazing students are relentless in their shared aim to create truly world-class schools. The trust strives daily to empower its academy Principals to create schools that truly represent the communities they serve. We insist that our academies and our trust are externally focused, obsessive in their quest to learn from the very best, never leaving self-improvement to chance. We see vacancies such as this as an opportunity to attract talent, bringing the best practice into our trust. By joining us, you become a crucial part of the team that will deliver our powerful vision. Together, we will transform lives.



THE WHITE ROSE ACADEMIES TRUST "WE SAID, WE DID"

Yours sincerely,

Andes Wide

Mr Andrew Whitaker

CEO, White Rose Academies Trust Deputy CEO Teaching and Learning, Luminate Education Group



Yours sincerely,

Sarah Carrie
Executive Principal







MESSAGE FROM THE PRINCIPAL

I am absolutely delighted to share this amazing opportunity at Leeds City Academy, as we seek to recruit another talented and aspirational professional to join our team.

I am sure that having read about the White Rose Academies Trust, Leeds City Academy, our students and our continued journey of transformation, I am confident you will be keen to become an integral part of building something remarkable.

We have established a unique, positive and transformative 'In Partnership' culture at Leeds City Academy which truly sets our school apart from others. This culture is founded and built upon six key values that each drive and permeate everything we do, how we behave, our relationships and all strategic decisions. Our 'In Partnership' values are affectionately referred to as the DNA of Leeds City Academy and this is something our wonderful students, staff, parents and community are immensely proud of. We strongly believe that our vision and strong culture will help us not only transform the lives of our young people but transform the local communities which we so passionately serve.



The academy has enjoyed an impressive period of transformation across the last four years and was judged as 'Good' overall by OFSTED in April 2019, securing an 'Outstanding' judgement for the quality of Leadership and Management. The quality of education and teaching is very strong, student behaviour is extremely impressive, and the support provided for students is unrivalled. Results continue to rapidly improve and this year saw our students secure the best results in the school's history.

We continue this journey of transformation and are determined to provide an exceptional quality of education and culture for all students at Leeds City Academy, with the ambition that all students excel both academically and as aspirational and inspirational young people. There is no better time to join Leeds City Academy, as a colleague, a leader or as a student.









Leeds City Academy is a unique and very special place to work. Our philosophy is grounded equally in securing the highest professional standards and supporting and caring for all professionals. As a key member of the White Rose Academies Trust and ground-breaking Luminate Education Group, all professionals benefit from exceptional CPD like no other in the City. A broad, varied and highly personalised package is well-established, driven by the latest educational research, focused on the development of all professionals in the organisation at each career stage. Colleagues train with us, grow with us and progress with us.

Our academy is an extremely unique and amazing inner-city school, situated in the Woodhouse area of Leeds. The student body has nearly doubled in size over the last three years and now boasts just over 850 students in attendance. There is a vibrant, rich and amazing culture in the academy, characterised by the over forty different countries and first languages represented by our inspirational student body. Students and staff are incredibly proud of their academy and determined to work 'In Partnership' to secure further improvements and achievements.

We benefit from increasingly impressive facilities. The last twelve months have seen significant investment in a comprehensive building and refurbishment programme, resulting in a range of new specialist classrooms, learning and office spaces, new dining facilities, updated sports accommodation and changing rooms. This improvement programme will continue over the next twelve months, leading to improved specialist teaching spaces and the transformation of our outside space so that students can enjoy physical activity, relax and socialise with their friends in an amazing and inspirational environment.

SO, NOW IT'S OVER TO YOU...

- Are you eager to join a forward-thinking organisation committed to securing the highest educational, professional and personal standards?
- Do you feel you will thrive within a culture that is driven by clear values that permeate everything we do?
- Are you keen to learn, develop and work 'In Partnership' with colleagues, students, parents and the community?
- Do you feel passionately about transforming student lives and the opportunities provided to our communities? If so, then we would be delighted to hear from you.

Yours sincerely,

Mr Richard Chattoe

Principal









JOB DESCRIPTION

Post Reference: 2231

Job Title: Teacher of PSHE, Citizenship & Religious Studies

Grade: MPS/UPS

Hours: Full Time (Fixed Term Contract until 29th March 2024)

Accountable to: Subject Leader of Religious Studies

Role:

To teach our DNA program to key stage 3 and 4 students, which includes PSHE, Citizenship and Religious Studies. Achieving positive outcomes for all groups of students.

NB: All post-holders at White Rose Academies Trust are responsible for improving the outcomes for learners and upholding the ethos of the academies. Keeping Children Safe in Education and the guidance for Safer Working Practices directs the work of every adult working at or associated with White Rose Academies Trust

Classroom Teachers – Expectations of all academy staff:

- Ensure good and better progress for all students within groups taught through the
 planning and preparation of high-quality lessons which engage, motivate, and
 support learners and adhere to the Academy Teaching and Learning Standards
 and Quality of Education Framework
- Strive to deliver a consistently good standard of teaching
- Take responsibility within own teaching areas and in the execution of general duties for the creation of a positive climate for learning which results in positive, respectful attitudes from students
- Consistently apply the academy behaviour policy to support all colleagues in establishing high standards of behaviour from students, and in order that students have parity of treatment and expectations in all areas of the academy
- Assess, record and report on the development, progress and attainment of students within the subject team and academy assessment schedule









- In consultation with the Subject Leader of Religious Studies, contribute to the planning, design and production of good quality teaching materials and resources, appropriate to age and ability, in accordance with the subject strategic action plan
- Be a form tutor for a specified group of students, establishing the rapport necessary to support their social, emotional and citizenship education and development
- Within the subject team, make a strong contribution to agreed PSHCE areas as designated to the subject area through 'immersion' curriculum experiences
- Contribute to the wider life of the academy by participating in the provision of extension, enrichment and enhancement activities through the planned peak performance programme
- Attend meetings, including parents' consultation sessions, and fulfil duties on rotas as specified in the staff handbook
- Implement all academy policies with regard to registration, student absence, student uniform, use of planners and other routines detailed in the staff handbook
- Observe academy rules relating to the safeguarding of students, health and safety requirements, and equality policies
- Participate in full staff and subject team meetings, actively contributing to academy decision making and consultation procedures
- Participate fully in the academy performance management process, engaging in professional development activities which enhance personal performance, fulfil personal potential and contribute effectively to the implementation of the academy's goal to be an outstanding place of learning
- Uphold the professional standards of dress, behaviour, attitudes and team spirit
 which will ensure the Leeds City Academy is a pleasant, positive place to learn
 and work

Equal Opportunities

- Promote equal opportunities in education in order that all children and families will gain optimum benefit from the service provided
- Promote and ensure that all students and young people are happy, healthy, safe, successful and achieve economic wellbeing









Generic Staff Requirements

- Uphold the professional standards expected of every member of academy staff in all dealings with colleagues, students, parents/carers and the wider community
- Adhere to the principles expressed in the aims of the academy and its vison ethos and mission statement
- Actively contribute to the continued development of the academy by attending training, participating in relevant meetings, and putting forward ideas for improvement
- Be a positive, collaborative team member
- Apply academy policies in all aspects of the role
- Improve own practice through observation, evaluation, discussion with colleagues and appropriate CPD programmes
- Work collaboratively with colleagues, knowing when to seek help and advice
- Contribute to the overall ethos, work, and aims of the academy by attending relevant meetings, training days/events as requested
- Be aware of and comply with the academy policies and procedures e.g. safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- Be responsible for safeguarding children and promoting their welfare and following child protection procedures
- Be aware of and support difference and ensure equality for all working in an antidiscriminatory manner, upholding and promoting the values, standards and equal opportunities of the academy
- Recognise and appropriately challenge any incidents of racism, bullying, harassment, victimisation and any form of abuse of equal opportunities, ensuring compliance with relevant policies and procedures

Whilst every effort has been made to explain the main duties and responsibilities for the post, each individual task undertaken may not be identified. This job description may be changed by the Principal to reflect or anticipate changes in the job commensurate with the grade and job title.

This job description will be reviewed annually. The post-holder may be required to take on additional responsibilities when necessary to ensure the effective running of the academy.

All postholders are accountable through White Rose Academies Trust Performance Management Policy. The Governors and Principals of White Rose Academies Trust are committed to safeguarding and promoting the welfare of children and young people and ensuring that safer recruiting procedures are in place.









White Rose Academies Trust is committed to safeguarding and promoting the welfare of its students and expects all staff and volunteers to share the commitment. Appointments will be subject to Safer Recruitment Procedures and an enhanced DBS check.

Please note this role will involve contact with children and you will be engaging in regulated activity. It is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children.

We promote diversity and want a workforce which reflects the population of Leeds. Applications are welcome from all, irrespective of sex, sexuality, race, religion, marital status, age, or disability.











PERSONAL SPECIFICATION

You should be able to demonstrate that you meet the following criteria which are all essential:

E= Essential D=Desirable

Measured by:

A=Application Form

T=Test/Exercise

P=Presentation

I=Interview R=References

	QUALIFICATIONS	
Е	Good degree in relevant subject	Α
Е	PGCE or equivalent	Α
Е	QTS – the post is suitable for NQT candidates	Α

EXPERIENCE/KNOWLEDGE		
Е	Knowledge, understanding and commitment to equality, diversity and inclusion informed by practical experience and application	AIR
Е	Knowledge, understanding and commitment to safeguarding and promoting the welfare of students	AIR
Е	Able to form and maintain appropriate relationships and personal boundaries with students	AIR
Е	Recent, relevant classroom practice	AIRT
Е	Evidence of working with young people effectively	AIR
Е	Successful contributions to teamwork	AIR
Е	Teach to a high standard across all key stages, using professional links to the industry as applicable	AIRT







	SKILLS, ATTRIBUTES AND ABILITIES	
Е	Good all round ICT skills	Α
Е	Able to reach a consistently good standard of teaching	T R
E	Be resilient, reliable, in good health, and possess a sense of humour	R
Е	Able to use progress data of students to benchmark, track and raise attainment of students for whom responsible	ΑT
Е	Possess good working knowledge of assessment for learning approaches and their classroom application	Α
Е	Possess strong interpersonal skills and be able to work effectively as part of a team	AIR
Е	To promote equality, diversity and inclusion and demonstrate this within the role	AIR
Е	To be jointly responsible for promoting and safeguarding the welfare of students	AIR
Е	Able to form and maintain appropriate relationships and personal boundaries with students	AIR

	BEHAVIOURAL AND OTHER CHARACTERISTICS	
Е	Committed to continuous improvement	ΑI
Е	Able to carry out all duties having regard to an employee's responsibility under Health & Safety Policies	ΑI
E	Able to actively participate in training and development activities to ensure up to date knowledge, skills and continuous professional development	ΑΙ
Е	Be respectful towards all students, with total belief in their entitlement to a high-quality education, whatever their circumstances and ability	AIR
Е	Be committed to raising standards of achievement through high quality classroom practice	AIR
E	Take a key role in contributing to extra-curricular and peak performance enrichment activities within Religious Studies which may require after school and weekends	A
Е	Be committed to the principles of the academy programme	AIR
E	Possess personal integrity, warmth and a willingness to grow and learn	AIR







Commitment to the education of the whole child, i.e., social, emotional and citizenship development

AIR

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Е





THE SELECTION PROCESS

HOW TO APPLY

Thank you for taking time to read and digest our information. If you wish to apply for this post with the White Rose Academies Trust, then you should;

- Download and complete the WRAT application form
- Complete the application form **fully**, ensuring all details are accurate and all declarations are signed. Please ensure you enclose **two** professional referees, one being your current employer (with name and email addresses if possible).
- Ensure you fully complete the relevant skills and experience section of the form, addressing the key characteristics and experiences outlined in the person specification, along with details of the unique contribution that you could make to the future success of the White Rose Academies Trust. If you do not complete the personal statement section of the form, you will not be considered for the role. CVs cannot be accepted.
- PLEASE NOTE THE REQUIREMENT TO ATTACH YOUR APPLICATION FORM AS A SEPARATE DOCUMENT TO YOUR EQUAL OPPORTUNITIES FORM WHEN EMAILING YOUR APPLICATION TO US.
- Submit your application by the deadline stated below. Late applications will not be considered.

TIMETABLE FOR THE SELECTION PROCESS

Closing date for applications: Monday 20th February 2023, at 9am

Shortlisting: Monday 20th February 2023

Interview date: Wednesday 22nd February 2023

Start date: 3rd April 2023, upon successful completion of pre-

employment checks

For more information, please visit our website at White Rose Academies Careers.

To apply for this role please complete our application form and return to recruitment@whiteroseacademies.org by the closing date. Please note we are unable to accept CV's.

The White Rose Academies Trust is committed to safeguarding and promoting the welfare of its students and expects all staff and volunteers to share the commitment. Appointments will be subject to Safer Recruitment Procedures and a DBS check. Please note this role will involve contact with children and you will be engaging in regulated activity. It is an











IN PARTNERSHIP



Working 'In Partnership' to secure the aspirations and ambitions of all young people.

The phrase working 'In Partnership' is a central reference point for everything we do at Leeds City Academy and has become affectionately referred to as Leeds City Academy's DNA.

It is our absolute belief that the forging of an incredibly strong partnership and a shared focus on a set of core values between staff, students, parents and the local community will secure and sustain not only the very highest academic standards for all young people, but will also support, nurture and guide our students to become simply amazing young people who are able to shape their own lives, the lives of their families and help the transformation of their local communities.

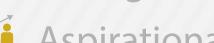
Our six core values are promoted, celebrated, and used as a constant reference point throughout the academy, ensuring all staff and students understand their value and influence on their day to day lives, decisions and behaviours. Each value aligns to our Positive Behaviour system ensuring students receive appropriate rewards, restorative practice and sanctions.

All visitors comment about the exceptional culture that can be seen, heard, and felt when they visit Leeds City Academy. They note the impressive, positive, and respectful working relationship existing between students, staff and visitors.

If you would like to find out more about our 'In Partnership' culture, you can call or visit the academy to arrange a meeting and enjoy a tour with a member of our Senior Leadership Team and Student Ambassadors.



Caring







Resilient



Aspirational **W** Professional



Tolerant











The decision to join the teaching profession is a conscious one and one which defines the kind of person you are.

Welcome to the White Rose Academies Trust – a team of like-minded, ambitious, caring, committed and student-centred colleagues.

No matter your route into teaching or if you have arrived fully qualified, we take great pride in the wrap around care package, which we provide for our beginner teachers embarking on this very special venture – our renowned Beginner Teacher Programme and all it encompasses, we feel not only meets but well exceeds the entitlement outlined in the Early Career Framework. We are committed to delivering the best possible provision aimed to support, nurture and truly ignite the passion within our early career teachers.

All White Rose Academies are proud to offer a supportive and stimulating environment in which you can begin your teaching career. All four White Rose Academies have a lead mentor, who ensures mentoring and support is of the highest standard for each and every beginner teacher. High quality practitioners are paired with our beginner teachers as subject mentors and provide close guidance around subject knowledge and day-to-day classroom management. In addition to this, a weekly and bespoke CPD offer takes place within each academy, led by exemplary classroom practitioners. These also act as a means of sharing best practice within the Beginner Teacher network, with NQTs and RQTs often leading sessions to share their innovative ideas.

By joining the White Rose Academies Trust, you will have access to the Beginner Teacher trust-wide CPD programme that spans the breadth of our schools and is expertly coordinated and hosted by our Beginner Teacher Lead. We host a programme of quality CPD workshops mapped throughout the course of the academic year to support further professional development alongside a full suite of opportunities to network socially with beginner teachers across the trust. As such, our offer is a unique and invaluable opportunity to not only expand your understanding of pedagogy, and gain understanding of how to further craft skills and enhance your career, but forge lasting connections within our White Rose family.

Our Beginner Teacher Team regularly visit all the academies to offer professional and wellbeing support - our local and trust-wide package for our beginner teachers aims to give you a strong support network and robust foundation of professional development which will continue to be built upon throughout your career within the White Rose Academies Trust.

The beauty of becoming a part of the White Rose Academies Trust, and therefore the Luminate Education Group, is that you also have access to a great wealth of collaborative









learning opportunities across not only our three secondary schools and one primary school serving the Leeds area, but across all education age phases and sectors. You are welcome to explore learning opportunities across all Luminate member organisations as you carve your career with us. Furthermore, our fantastic links with the Luminate Partnership for ITT and Teacher Development Centre, afford us the extraordinary opportunity to be able to assist you with your career aspirations from the moment you choose to work and now even train with us, and we cannot wait to meet you.

Let us inspire you, so that you can inspire our young people.









STAFF BENEFITS

A HAPPY WORKFORCE IS A PRODUCTIVE ONE

We are delighted that you are considering applying for a role with the White Rose Academies Trust. In addition to highlighting this opportunity for you to work for a progressive, highly supportive and visionary trust, we also want to share with you a sample of the amazing benefits available to all staff.



Access to the Nuffield hospital. Staff have access to physiotherapy, counselling and appointments with medical specialists in a range of fields. Nuffield also offer discounted gym memberships and private medical plans to all our staff, as well as a FREE annual health check available in the academies (when possible).



Teaching staff have access to a wide range of excellent CPD opportunities – including a new trust-wide CPD programme, attendance at national and international conferences, visits to 'outstanding' academies/trusts nationally and formal qualifications up to Masters level.



Discounted monthly bus ticket, automated mobile ticket renewals, unlimited bus travel for work or leisure, price frozen for 12 months, tickets sent straight to your mobile, never worry about renewing your bus ticket again. If you lose your phone we can transfer your ticket to a new one.



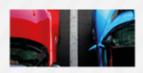
The trust continues to support a wide number of colleagues in undertaking apprenticeships, undergraduate and post-graduate degrees and professional qualifications (e.g. CIMA).



The Local Government Pensions Scheme (LGPS) is a statutory scheme. This means that the rules of the scheme are issued by Parliament and have the force of law. The legal status of the pension scheme rules gives it a great deal of security.



We are part of the CycleScheme. Save money on a new bike and spread the cost. Visit their website for more information on how to sign up to this fantastic scheme.



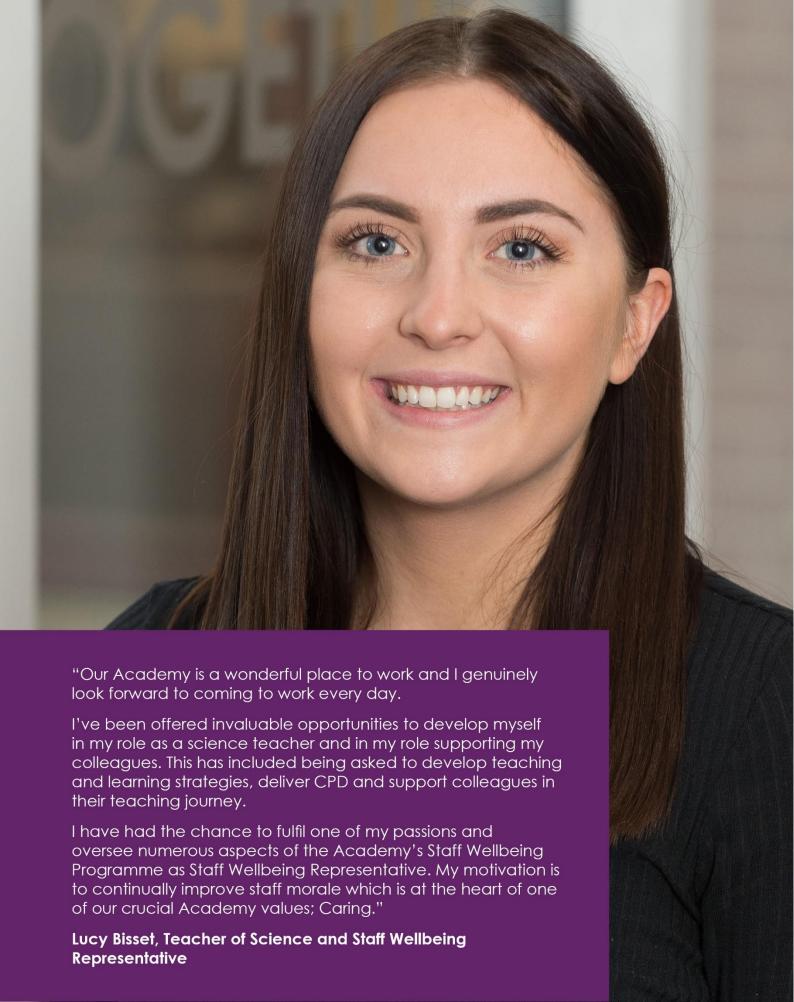
Free parking for staff at all of our academy locations.



Techscheme allows you to purchase the latest tech through your employer through salary sacrifice. What this means is that you can now spread the cost of tech products in up to 12 payments from your salary across a year, making a National Insurance saving of between 2 and 12%. There are over 5,000 tech products to choose from, from cameras to phones, tablets or game consoles.









STAFF WELLBEING

The White Rose Academies Trust is made of outstanding professionals, whose daily commitment is matched only by the pride our students feel for their school and education. The future of our society is exciting, vibrant and safe in the hands of our students and staff.

We are committed to encouraging a positive working environment that promotes the physical and mental wellbeing of our staff. The capability, capacity and wellbeing of our colleagues is a priority for the trust. Therefore, we make every effort to address and meet our employee's health and wellbeing needs.



Several schemes operate across our academies where staff can recognise their colleagues for going above and beyond. We have a great staff recognition system which is built around a system of gratitude/appreciation cards. This initiative encourages staff to submit positive feedback to their peers and allows all staff to be appropriately recognised for their hard work.



Our academies have introduced Wellbeing Wednesday breakfast for all staff. Breakfast is available from 7.45am in the canteen.



This group is made up of colleagues across the trust who are on maternity leave. The aim of the group is to create a provision in which colleagues can receive support from one another, as well as the trust, during this exciting, yet possibly isolating, time.



Access to the Nuffield hospital. Staff have access to physiotherapy, counselling and appointments with medical specialists in a range of fields. Nuffield also offer discounted gym memberships and private medical plans to all our staff, as well as a FREE annual health check available in the academies (where possible).



We have signed up to the Education Staff Wellbeing Charter because the wellbeing of our staff is of paramount importance to us. Visit the DfE website for further details.



Unlike other accreditations or quality standards, the Charter for 'Employers Positive about Mental Health' is about recognising those employers working towards better mental health in the workplace; no matter where they are in their journey. Add to the end 'We are proud to be registered as a Mindful Employer.'



Staff Recognition Treats
Staff are awarded with sweet treats throughout the year to thank them for their hard work.









MESSAGE FROM THE BOARD

Welcome to the White Rose Academies Trust.

We are an ambitious trust with very high aspirations for the children and diverse communities which we serve. Our values underpin everything we do and our compassionate approach is reflected in our students and how we all work together as one.

Our Board is made up of incredibly talented and inspiring people. With backgrounds and experience spanning the public and private sector, our members bring both strong business acumen and extensive education skills and knowledge.

We are focused on building the best environment for our academies to flourish and by providing excellent governance we aim to:

- ensure clarity of vision and strategic direction,
- hold executive leaders to account for the educational performance of the organisation, its students and the performance of staff,
- oversee the financial performance of the organisation and make sure its money is well spent.

We are thrilled with the improvements and progress achieved by all our academies so far. Our rating of 'Good' by Ofsted, with Leeds City Academy also achieving 'Outstanding' for Leadership and Management is something we are incredibly proud of. We are also delighted to have welcomed our first primary school, Alder Tree Primary, to the trust. We know we have the right teams of professionals in our academies to take us further as we continue to grow the trust.

Board of Directors







OUR SHARED PURPOSE AS THE LUMINATE EDUCATION GROUP IS DEFINED THROUGH THE WORK OF ALL OUR STAFF EVERY DAY.

The White Rose Academies Trust is a member of Luminate Education Group.

Together, the academies (Leeds City Academy, Leeds East Academy, Leeds West Academy and Alder Tree Primary) provide education to almost 4,000 4-16 year olds in Leeds. The trust employs over 500 staff and has an annual turnover of £26 million.

Luminate Education Group also consists of Harrogate College, Keighley College, Leeds City College, Leeds Conservatoire, Leeds Sixth Form College and University Centre. It is one of the largest education providers in the Yorkshire region, with over 30,000 students and 3,000 staff members, offering education from Early Years through to Higher Education. The members work together to provide the best opportunities and experiences for students that are aligned to local needs and inclusive for all. The group has now established itself as 'a leading voice in education, training and community transformation'.

www.luminate.ac.uk

















