



ELLESMERE PORT

Catholic High School

Teacher of RE & KS4 Coordinator

"I have come so that they may have life and have it to the full"

JOHN 10:10

Inspired by Excellence & Innovation

“I have come so that they may have Life and have it to the Full” – John 10:10

Headteacher's Welcome

I would like to welcome and introduce you to Ellesmere Port Catholic High School.

Our mission says, ‘I have come so that they may have life and have it to the full’ (John 10:10) and we believe that every student here can achieve great things wherever their skills and talents lie.

Students tell us that the time they spend here is very special. Within our caring community, new skills are learnt, knowledge increased, new friends made, and futures planned. When students look back before they leave us to go to university, college, an apprenticeship or employment, they are frequently amazed at what they have achieved and how they have developed as a confident young adult.

As a prospective employee, we encourage you to visit our school, look around and please contact us if you would like to know more.

Mrs Vile
Headteacher



Ellesmere Port Catholic High School is a school with a unique sense of community, where every student is known, where there is exemplary student behaviour, a culture built on striving for excellence and where there are exceptionally high aspirations for everyone.



“Leaders and staff place as much emphasis on pupils’ personal development as they do on academic achievement. Most pupils are confident and well-mannered.”

Ofsted June 2021



The highest
quality of
Teaching

The highest
quality of
**Pastoral
Support and
Guidance**

The highest
quality of
Leadership

The highest
quality of
**Extra-
Curricular,
Enrichment
and
Volunteering
Programmes**



With 970 students on roll at Ellesmere Port Catholic High School, we are a successful, oversubscribed school situated in Ellesmere Port. We are approximately 7 miles from Chester and approximately 14 miles from Liverpool making commute times short.

Values & Mission Statement

Ellesmere Port Catholic High School aims to provide a Roman Catholic education in an environment within which all members of the community are encouraged to develop their spiritual, moral, academic, creative and physical potential, based on the teachings of Jesus.

Our Vision

Our school's vision is:

- To promote the dignity and worth of each person
- To have a strong catholic Ethos
- To ensure every child is known
- To have high expectations of everyone
- To have excellent leadership at all levels
- To provide excellent teaching
- To encourage exemplary behaviour and personal standards
- To be at the heart of the community
- Promotion of British values

Our priorities

- To raise achievement – meet targets for GCSE and vocational results
- To develop the quality of teaching – 100% of lessons as “good or outstanding”
- To develop leadership – all staff leading learning
- To focus on behaviour and safety – improve attendance and reduce exclusions
- To encourage literacy and numeracy skills – promote effective literacy and numeracy across the school



ELLESMERE PORT CATHOLIC HIGH SCHOOL

Capenhurst Lane, Whitby, Ellesmere Port, Cheshire CH65 7AQ

www.epchs.co.uk



TEL: 0151 355 2373

Email: Human.Resources@epchs.co.uk

Teacher of Religious Education & KS4 Coordinator

Teachers' Pay Scale plus TLR 2A

£31,650 - £49,084 plus £3,390

Required for September 2025

In addition to the above, we offer an Employee Assistance Programme to you and your immediate family, continued Professional Development and an excellent Staff Wellbeing Programme.

Governors are looking to appoint an innovative and enthusiastic teacher to develop Religious Education throughout the school. Applications are welcome from ECT's and experienced teachers. A TLR could be available for experienced teachers. It is expected that the successful applicant will be a practising Catholic and have a good appreciation of the distinctive nature and ethos of catholic schools.

You will be joining a strong and committed department and must therefore share a strong work ethic and commitment to the subject and a willingness to engage within the wider religious and community life of the school. The successful applicant will make a real difference along with our school chaplain to the spiritual life of the school.

Working together to enable students to achieve their full potential, you will teach across all key stages and are expected to have a proven record of good examination results and an ability to analyse and use performance data.

If you are an outstanding teacher with the skills and motivation to help lead a forward-thinking team, we encourage you to apply.

Further information and application packs can be obtained from the school website www.epchs.co.uk or by contacting the school on 0151 355 2373. Completed letters and application forms should be marked for the attention of Miss T Moore and either posted to the school address or e-mailed to Human.Resources@epchs.co.uk

Visits to the school prior to application are welcome; please contact the school to arrange.

Closing date:

9.00am Tuesday 22nd April 2025

Interviews:

Week beginning Tuesday 22nd April 2025

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

EPCHS is dedicated to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. This position is subject to an enhanced DBS check and online search



ELLESMERE PORT CATHOLIC HIGH SCHOOL

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March 2025

Dear Applicant,

I am delighted that you are interested in the post of Teacher of RE & KS4 Coordinator at Ellesmere Port Catholic High School. This post is of immense importance to us as a team and as a school as it will offer the successful candidate the opportunity to contribute to our already highly ambitious school as we move forward our provision towards good in the very near future.

As you will see from the job description(s), the roles and responsibilities encompassed within the position will provide the post holder with the opportunity to make a significant departmental and whole-school impact and gain excellent professional development.

In appointing to this position, we are looking for a colleague who has:

- A dynamic, innovative and creative approach with excellent interpersonal skills.
- The learner at the centre of their vision.
- Excellent classroom practice.
- The ability to inspire, challenge, motivate and empower teams and individuals to achieve Excellence.
- An absolute commitment to achieving excellent standards at Ellesmere Port Catholic High School.

If you are interested in applying for this key post, please write a letter of no more than two sides of A4, detailing the following:

- How your experience so far has prepared you for this post.
- Your vision for outstanding standards in this area.

The closing date for the receipt of applications is **09.00am on Tuesday 22nd April 2025 with interviews the week beginning Tuesday 22nd April 2025.** Application forms and further details are available to download from the school website www.epchs.co.uk and can be emailed to Human.Resources@epchs.co.uk or posted back to Miss T Moore at the school.

We take our responsibility to protect and safeguard the welfare of our students seriously. Successful candidates will be DBS checked. The school is committed to Equality of Opportunity.

Visits to the school are welcome. Please phone the Headteachers PA on 0151 355 2373 or email admin@epchs.co.uk

I look forward to reading your application and wish you every success.

Yours sincerely,

C. Vile.

Mrs C Vile
Headteacher

Capenhurst Lane, Whitby, Ellesmere Port, Cheshire, CH65 7AQ

Tel: 0151 355 2373

Email: admin@epchs.co.uk www.epchs.co.uk

Headteacher: Mrs C. Vile B.Ed. Hons NPQL NPQEL





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TEACHER OF RELIGIOUS EDUCATION JOB DESCRIPTION

Ellesmere Port Catholic High School is committed to continuous learning and all staff are expected to engage in continuous self-review, improvement and development. The post holder will be expected:

- to act as an ambassador for the school by supporting our values and expectations of pupils and learning.
- to follow all School policies, procedures and guidelines.
- to contribute to School development, and team planning and review.
- to participate in the performance management scheme.
- to support the Catholic ethos.

The post holder will be expected to:

- accept responsibility for delivering the scheme of work.
- have high standards of teaching.
- prepare lessons and homework.
- help in the development of the Departmental scheme of work, policies and initiatives, assess and record students' performance and achievement and plan interventions where required.
- set, mark and record homework and classwork in accordance with School and Department policy.
- teach across the whole age range and across all ability groups, therefore, setting appropriate work according to the needs of the children from their respective starting points.
- accept responsibility for the resources given including materials, textbooks, and exercise books and to accept joint responsibility for maintenance of the subject area.
- follow the Staff Handbook on matters regarding professional requirements including Assessment/Recording and Reporting on Achievement and Attainment
- undertake any other associated and appropriate teacher duties as required by the Headteacher, including attendance at meetings.
- We are looking for an enthusiastic and committed candidate who can work effectively with all levels of ability.



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- The successful candidate should demonstrate an ability and willingness to reflect evaluate and develop their teaching and leadership skills and be keen to try new initiatives.

Notwithstanding the detail in this job description, in accordance with the Council's Flexibility Policy the job holder will undertake such work as may be determined by the Headteacher from time to time, up to or at a level consistent with the Principal Responsibilities of the job.

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RE - KS4_Coordinator TLR 2A (£3,390)

The post-holder will be an outstanding teacher with a proven track record of raising achievement at all Key Stages. They will be an inspirational subject specialist and have the ability to motivate students and colleagues in order to achieve excellent results. In addition to meeting relevant teacher standards, the specific roles and responsibilities are:

Objectives:

- Produce and regularly review overall curriculum plan, allocate SOL planning responsibilities, quality assure resources produced.
- Manage KS4 resources: conduct annual stock take and conditions check, order resources (negotiated with Curriculum Lead).
- Produce KS4 documents for handbook and SLT – curriculum docs, mark schemes.
- Coordinate KS4 cover work during staff absence and oversee completion of data entries, reports etc.
- Attend KS4 appropriate curriculum events.
- Coordinate KS4 extra-curricular activities, including trips, competitions etc.
- Conduct KS4 Quality Assurance activities and keep records according to department policy – learning walks, book scrutinies, student voice, according to departmental QA calendar.
- Assess departmental professional development needs and organise appropriate access.
- Lead KS4 Data meetings post data entry and review issues with class teachers.
- Keep up to date with/assess/implement new developments re government requirements, new research and/or resources, examiner reports etc.
- Organise and oversee departmental moderation to ensure consistent marking and assessment in KS4.



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- Utilise regular department meeting slots to update and review practice etc.

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Ellesmere Port Catholic High School

PERSON SPECIFICATION: Teacher of Religious Education



	Essential	Desirable
Relevant Experience		
Recent experience of teaching the 11-16 age range	x	
Recent experience of teaching students in key stage 4		x
Interest in and willingness to teach students in key stage 4	x	
An outstanding classroom practitioner	x	
Education/training		
Degree or equivalent qualification and a teaching qualification	x	
Up-to-date in-service training in subject and whole school issues		x
Additional qualifications relevant to the post		x
Specialist Knowledge and Skills		
Strong working knowledge of the National Curriculum, issues and developments	x	
Highly effective interpersonal, communication and presentation skills; the ability to lead and enthuse others; the ability to co-operate and co-ordinate with other departments	x	
Excellent administration, organisation and management skills	x	
Excellent information and communication technology skills	x	
Knowledge of equal opportunity issues for students and staff	x	
A flexible and open-minded approach to learning and teaching with an understanding and proven practice of differentiation	x	
Additional Factors		
A commitment to raising achievement across the whole age and ability range	x	
Energy, commitment, innovation; a person of "vision" with a total commitment to World Class standards	x	
Willingness to be involved in extra-curricular activities and intervention strategies for all year groups	x	
Commitment to developing links with parents and the wider community	x	
Desire and potential for future Leadership Role in the RE Department		x
Practising Catholic		x

Guidance for Applicants

How to apply

The Job Description and the Person Specification for this role are essential to the recruitment process. Please ensure you refer to both documents when completing your application.

If you feel you have the right qualities to join our forward thinking school, please complete the application form which is available to download from our vacancies section on our school website. We are committed to treating our applicants fairly and with respect, only application forms that are fully completed will be accepted. If you wish to include a supporting letter, please ensure it is no longer than 2 sides of A4.

Shortlisting

The shortlist process will consist of an interview panel who will be objective, and follow a thorough and rigorous analysis of all applications. The decision on interview selection will be based on how well applicants meet the job description and person specification. Any discrepancies or anomalies in the information provided will be taken up at interview.

Candidates will be contacted and invited to Interview and will be informed that references will be requested before the interview. Referees must know that they are going to be contacted before application. The requirements are that you must provide a contact name of a person, not a company in general, their position, a postal address, telephone number and email address.

New Safer recruitment guidelines state that we must now also complete an online search for all shortlisted candidates.

The Interview

During the interview process we will take every opportunity to find out if you are the right person for the role. It will offer you a range of opportunities to demonstrate your potential to meet the requirements of the post and for you to find out more about the school and those who work here. Depending on the role you are applying for there may be different procedures used:

- A Lesson Observation
- A Presentation
- A Data task
- A formal interview
- A Student panel
- A Tour of the school

Once interviews are complete, you will be told when you are likely to be informed of the decision. Unsuccessful applicants are able to request feedback.

Following acceptance, applicants will be required to complete an enhanced DBS check and a medical questionnaire, these must be completed as soon as possible.

Safeguarding statement

Ellesmere Port Catholic High School is committed to Safeguarding and promoting the welfare and safety of our students. We expect all staff and volunteers to share this vision. Therefore applicants will complete a Criminal Record Check (Disclosure) from the Disclosure and Barring Service. You will also be required to complete a Rehabilitation of Offenders Act 1974 form, this will show any spent conviction. Applicants must disclose whether they have any previous convictions whether or not they are spent. This will be discussed with the Headteacher/Business Manager giving the opportunity to establish suitability for the role. Any information you provide will be kept in confidence and will only be used in respect of your application for the position.

Contact Details:

1	2	3	4	5
Phone 0151 355 2373	HR Email Human.Resources@epchs.co.uk	Admin Email Admin@epchs.co.uk	Website www.epchs.co.uk	Address Ellesmere Port Catholic High School Capenhurst Lane Whitby Ellesmere Port Cheshire CH65 7AQ



“Great things happen when you care”

PSALM 21:
He asked for life and you gave it to him



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