



**St Ralph  
Sherwin**  
Catholic Multi Academy Trust

## St Ralph Sherwin Catholic Multi-Academy Trust

### Job Description

#### Teacher of Science (Secondary)

<b>Reporting to:</b>	Curriculum Leader of Science
<b>Grade/Salary:</b>	MPS/UPS
<b>Contract Type:</b>	Full-time/permanent
<b>Hours:</b>	32.5
<b>Location:</b>	Saint John Houghton Catholic Voluntary Academy

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### Main purpose

The teacher will:

- Maintain and develop the Catholic character of the academy
- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

### Duties and responsibilities

#### Teaching

- Plan and teach well-structured lessons to assigned classes, following the Academy's planned curriculum
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of all pupils
- Set high expectations which inspire, motivate, challenge and are inclusive of all pupils
- Demonstrate good subject and curriculum knowledge
- Set homework in line with the school's Homework policy
- Continually develop your knowledge and practice of teaching pedagogy; engaging regularly with educational research and best practice both nationally and internationally
- Ability to teach physics up to GCSE however all applications will be considered



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## Curriculum

- Liaise with senior colleagues to ensure that the departmental curriculum is broad, balanced and current
  - Work with colleagues within the department to maintain accreditation of relevant examination and professional bodies
  - Participate in monitoring and evaluation to ensure the delivery of a high-quality curriculum
  - When and where appropriate to lead the development of a subject curriculum area
- Add any other duties of particular relevance to your academy

## Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the academy's policies, practices and procedures, so as to support the academy's values and vision
  - Make a positive contribution to the wider life (including Catholic life) and Catholic ethos of the academy
  - Work with others on curriculum and pupil development to secure coordinated outcomes
  - Provide cover, in the unforeseen circumstance that another teacher is unable to teach
- Add any other duties of particular relevance to your academy

## Health, safety and discipline

- Promote the safety and wellbeing of pupils
  - Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Add any other duties of particular relevance to your academy

## Professional development

- Participate fully in the school's appraisal procedures
- Participate fully in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others
- Add any other duties of particular relevance to your academy

## Communication

- Communicate effectively with pupils, parents and carers
- Use efficiently, the systems to communicate with colleagues across the Trust and beyond
- Add any other duties of particular relevance to your academy



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### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the academy and Trust
- Develop effective professional relationships with colleagues
- Add any other duties of particular relevance to your academy

### **Personal and professional conduct**

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the Catholic ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Be aware of and comply with GDPR guidance set out by the Academy Trust
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- Act as a positive role model for pupils
- Add any other duties of particular relevance to your academy

The section below is more likely to be relevant to teachers with additional responsibilities:

### **Management of staff and resources**

- Direct and supervise assigned support staff, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources appropriately
- Add any other duties of particular relevance to your school

### **Other areas of responsibility**

- If required, add any other duties of particular relevance to your academy

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the postholder will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.



## Person Specification

### Science Teacher (Secondary)

Key: I = Interview A = Application Form

		Essential	Desirable	How evidenced?
<b>Qualifications and Experience</b>	Qualified Teacher Status	✓		A
	Further degree or qualification in a relevant field		✓	A
	Successful secondary teaching experience [add minimum number of years or specific key stages if required]	✓		A
	Evidence of continued professional development		✓	A
<b>Skills and Knowledge</b>	Knowledge of the National Curriculum [add subject area and key stages as appropriate]	✓		A & I
	Knowledge of effective teaching and learning strategies	✓		I
	A good understanding of how children learn	✓		I
	Ability to adapt teaching to meet children's needs	✓		I
	Ability to build effective working relationships with pupils	✓		I
	Knowledge of guidance and requirements around safeguarding children	✓		I
	Knowledge of effective behaviour management strategies	✓		I
	Good ICT skills, particularly using ICT to support learning	✓		I
<b>Personal Qualities</b>	A commitment to getting the best outcomes for all pupils and promoting the Catholic ethos and values of the school	✓		I
	High expectations for children's attainment and progress	✓		I
	Ability to work under pressure and prioritise effectively	✓		I
	Commitment to maintaining confidentiality at all times	✓		I
	Commitment to safeguarding and equality	✓		I



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[Add any additional qualifications, skills, knowledge or personal qualities as required]

**Notes:**

This job description may be amended at any time in consultation with the postholder.

Add any other notes of relevance to the role/this document.

**Headteacher/line manager's signature:**

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**Date:**

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**Postholder's signature:**

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**Date:**

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