



Notley High & Braintree Sixth Form Job Description & Person Specification

Position: Teacher of Science

Responsible to:	Head of Faculty
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Job Purpose:	<p>To deliver the highest quality of Teaching and Learning through being an effective teacher and tutor who challenges and supports all students to achieve their best by:</p> <ul style="list-style-type: none"> • Inspiring trust and confidence in students and colleagues. • Building team commitment amongst students and colleagues. • Engaging and motivating students. • Analytic thinking. • Taking positive action to improve the quality of student's learning.
Duties & Responsibilities:	<ul style="list-style-type: none"> • To maintain a thorough and up-to-date knowledge of the teaching of your subject(s) and to take account of wider educational developments relevant to your work. • To plan tutor sessions, lessons and sequences of lessons to meet the individual, personal and academic developmental needs of students and so build their capacity as independent learners. • To alert appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved. • To use a range of appropriate strategies and follow Academy policies for teaching, tutoring, behaviour management and classroom management. • To use and analyse information based upon prior attainment data and benchmark examination performance data to establish and set expectations, targets and action plans for students in your teaching and tutor groups. • To assess, monitor and record progress of students in your teaching and tutor groups; giving them constructive feedback and advice. • To enable students to achieve well relative to their prior attainment and to make progress as good or better than similar students nationally. • To communicate and discuss students' progress with parents and, where appropriate, to communicate and cooperate with persons or bodies outside the school. • To follow agreed policies for communications in the school. • To take part in marketing and liaison activities such as Open Evenings, Parents/Carers Consultation Evenings, review days and liaison events with partner schools/colleges and to contribute to the development of effective subject links with external agencies. • To engage actively in the School's Performance Management review process. • To take responsibility for your own professional development within the context of the School's Continuing Professional Development Policy and use the outcomes to improve your tutoring and teaching and your students' learning. • To make an active contribution to the development of the school's policies, including team development plans and the overall School Improvement Plan. • To contribute to the process of School self-evaluation as it relates to School Improvement and Ofsted requirements, taking full account of quality standards and performance criteria.



	<ul style="list-style-type: none"> To ensure the effective and efficient deployment of classroom support while working as a member of a designated team and contributing positively to effective working relations within the Academy. To co-operate with colleagues to ensure a sharing and effective use of resources to benefit the Academy, department and students and inform the process of ordering and allocation of equipment and materials by assisting the team leader(s) in resource management.
General:	<ul style="list-style-type: none"> We are looking for a conscientious, innovative and well-qualified teacher with a genuine enthusiasm for their subject who can inspire our students and make a real contribution to the success of the faculty. The post is suitable for either an Early Career Entry Teacher or a more experienced teacher. The successful candidate would be required to teach Science up to and including A level. Early Career Entry teachers teach a reduced timetable of 40 out of 50 periods a fortnight in Year 1 and 42 periods in Year 2. They are allocated a subject mentor and take part in an induction programme that is led by an Assistant Headteacher. This ensures that their teaching careers get off to a superb start. <p>All staff at Notley High School are expected to:</p> <ul style="list-style-type: none"> Participate in the performance and development review processes, taking personal responsibility for identification of learning, development and training opportunities in discussion with their line manager; Comply with individual responsibilities, in accordance with the role, for health & safety in the workplace; Ensure that all duties and services provided are in accordance with the school's Equal Opportunities Policy. The duties above are neither exclusive nor exhaustive and the post holder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills and grade. The Local Governing Committee is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The school's Child Protection and Safeguarding Policies can be found on the school website. This post is subject to an enhanced DBS check and is not suitable for anyone who has been barred in any way from working with children.

PERSON SPECIFICATION

Criteria	Qualities	Essential/ Desirable
Qualifications & Training	<ul style="list-style-type: none"> Good quality Honours degree PGCE, or equivalent, in Secondary Education or working towards Qualified Teacher Status 	E E E
Knowledge & Experience	<ul style="list-style-type: none"> Successfully teaching Business Studies up to and including A level. Successfully teaching Science up to and including A Level. Strong subject knowledge An understanding of what makes teaching and learning outstanding and the willingness to strive for this daily. 	E D E E D



	<ul style="list-style-type: none">• Good and imaginative use of resources, including new technologies• Good understanding of Assessment for Learning and the ability to put this into practice• Knowledge and understanding of current developments in teaching within Science• Ensure that whole school policies are implemented consistently (Behaviour, Homework, Child Protection etc).	E D E
Skills and attributes	<ul style="list-style-type: none">• The ability to adapt teaching effectively so that the needs of all students are met.• The ability to develop students' reading fluency and comprehension through Science.• Well- developed behaviour management skills• An ability to forge good working relationships with staff and students• Efficient organisational skills, including the ability to meet deadlines	D D E E E
Personal qualities	<ul style="list-style-type: none">• Ability to work hard under pressure• Ability to manage time and prioritise• Commitment to continued professional development• Commitment to contribute to extra-curricular activities and educational visits• Good attendance and punctuality record• Professional dress	E E E D E E

The duties above are neither exclusive nor exhaustive and the post holder may be required to carry out appropriate duties within the context of the job, skills, and grade. This job description will be reviewed periodically and may be subject to amendment or modification at any time after consultation with the postholder.

Last updated May 2025.