**Copley Academy (Part of Great Academies Education Trust)**

**Person Specification**

**POST**: MPS Teacher **Salary Grade:** MPS

**Note to Applicants:**

The **Essential Criteria** are the qualifications, experience, skills or knowledge you **MUST SHOW YOU HAVE** to be considered for the job.

The **Desirable Criteria** are used to help decide between candidates who meet **ALL** the Essential Criteria.

The **How Identified** column shows how the School will obtain the necessary information about you.

If the **How Identified** column says the **Application Form** next to an **Essential Criteria** or a **Desirable Criteria,** you **must** include in your application enough information to show how you meet this criteria. You should include examples from your paid or voluntary work.

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| Attributes | **Essential** | | **Desirable** | **How Identified** |
| **Job Purpose :** To facilitate and encourage learning which enables students to achieve high standards; to share and support the corporate responsibility for the well being ,education and behaviour management of all students. | | | | |
| **Accountabilities, Job related Experience and Skills** | Prepare and teach lessons to a high standard to the students assigned to him/her :  Follow designated programmes of study  Carrying out the necessary assessments  Providing information/comments for records  Monitoring students in accordance with agreed departmental strategies  Maintain discipline in accordance with school policies and demonstrate good practice in the classes taught with regard to attendance, appearance, punctuality, behaviour , homework etc  Contribute to the corporate tasks of development, record keeping, monitoring, evaluation of lessons and maintenance of materials  Participate in the applications of the departmental homework policy which includes setting, making of homework and monitoring homework diaries.  Work closely with and consult those teachers who are responsible for curriculum areas  Engage in continuous professional self-development in relevant areas | | Successful placement teaching experience in the age range 11-16. | Letter  Interview  Letter  Interview  Letter  Interview |
| **Knowledge:**  Classroom teacher should demonstrate their knowledge and understanding of | Principles and practices of effective teaching and learning  Preparation of schemes of work and lessons  Knowledge and understanding of subject area  Principles and practices of monitoring/assessment/evaluation  The application of information and communications technology (ICT) to learning and teaching in subjects area(s) | |  | Interview  Presentation |
| **Other Relevant Training** | Evidence of commitment to own professional development. | |  | Letter |
| **Personal Skills** | Lead by example in all areas of school life, including personal presentation  Work as part of a team  Foster excellent relationships between students to assist them to reach their full potential in all areas  Interact with staff at all levels  Organise and prioritise workloads meeting pre-determined deadlines  Communicate effectively, orally and in writing  Have high standards of punctuality, attendance and personal presentation. | |  | Letter  Interview  Presentation  Reference |
| **Emotional Intelligence** | **Emotional self awareness**  Accurate self assessment  Self confidence  **Empathy**  Organisational awareness  Service orientation  **Emotional self control**  Transparency  Adaptability | Initiative  Optimism  Integrity  **Developing Others**  Team work and collaboration |  | Interview  Presentation |
| Qualifications | Degree  QTS | |  | Certificates of Qualification |