JOB DESCRIPTION

Post title	Teacher of Science	**Reporting to**	Head of Science
Location	West Bromwich Collegiate Academy	**Grade**	TMS/UPS
Contract type	Permanent	**Hours of work**	Full Time

Post Summary

Safeguard and promote the welfare of children and young people and follow school and Trust policies including the staff code of conduct.

To develop, plan and deliver effective and high-quality learning experiences for all students they teach.

Be accountable for the learning and achievement of all students they teach.

To liaise with teaching colleagues across the Academy to support strategic development, share good practice and plan collaborative activities.

Duties and Responsibilities

Teaching and learning

- Plan and carry out teaching duties in accordance with the Academy's schemes of work.
- Liaise with colleagues to deliver units of work in a collaborative way.
- Work with teaching assistants, the SENCO, learning mentors as appropriate to ensure that all students are supported to make good progress
- Demonstrate good practice in the teaching areas of responsibility

Assessing and reporting

- Regular subject formative assessment of students' work
- Regular subject summative assessment of students' work
- Use of data to monitor and track student performances
- Mark and return work within agreed time span, providing feedback and targets
- Provide assessment reports to monitor student progress
- Liaise with parents and attend consultation days and evenings

Standards and quality assurance

- Support the aims and ethos of the Academy to maximise the achievement of all
- Set a good example in terms of dress, punctuality and attendance
- Meet deadlines where given reasonable notice
- Attend and participate in open evenings and student performances
- Uphold the Academy's behaviour code and uniform regulations
- Follow the Academy Staff Code of Conduct
- Participate in staff training
- Attend directed time activities, including team and staff meetings

Pastoral

- To act as a Form Teacher for students.
- Management and monitoring attendance and behaviour of students in their form
- Contact with parents when necessary
- To support as effectively as possible the academic and pastoral needs of each student in tutor group.
- To be aware of safeguarding issues and to report concerns where they arise.
- To treat all students equally regardless of religion, ethnicity or gender but to be mindful of the different needs, values and beliefs of different groups.

Special Conditions of Employment

Rehabilitation of Offenders Act

This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. Appointment to this post is subject to an enhanced DBS disclosure which confirms the appointee is not on the Children's Barred list being obtained. If you are shortlisted you will be asked to disclose any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) – a failure to do so is likely to result in dismissal should it later be discovered. Any information given will be treated entirely as confidential and will be considered only in relation to this application.

Any arrests, convictions cautions or reprimands of relevance, obtained by the jobholder after enhanced DBS clearance has been acquired, must be disclosed to the principal by the postholder. Failure by the postholder to do so, or the obtaining by the postholder of a relevant conviction caution or reprimand, may be managed in accordance with Trust Disciplinary Procedure.

Equality and Diversity

Shireland Collegiate Academy Trust is committed to developing, maintaining and supporting a culture of equality and diversity across all aspects of the Trust's work. As such, it is committed to fulfilling its Equality Duty obligations and expects all staff

and volunteers to share this commitment. This Duty requires the Trust to have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, advance equality of opportunity and foster good relations between people who share characteristics, such as age gender, race and faith, and people who do not share them. Staff and volunteers are required to treat all people they encounter with dignity and respect and are entitled to expect this in return.

Training and Development

The Trust has a shared responsibility with the postholder for identifying and satisfying training and development needs. The postholder is expected to actively contribute to their own continuous professional development and to attend and participate in any training or development activities required to assist them in undertaking their role and meeting their safeguarding and general obligations.

Mobility

The postholder may also be required to work at other establishments of the Shireland Collegiate Academy Trust, whether current or future, either on a temporary or permanent basis, as the Trust may reasonably require for the proper performance and exercise of your duties. There is an expectation of reasonable travel in connection with job role.

Amendments

This job description may be subject to review and / or amendment at any time to reflect the requirements of the role. Amendments will be made in consultation with any existing postholder and will be commensurate with the grade for the job. The postholder is expected to comply with any reasonable management requests.