Great Academy Ashton

(Part of Great Academies Education Trust)

JOB DESCRIPTION

Post: **Subject Teacher of Science**

Accountable to: Head of Department

School Type: The Academy is a publicly funded secondary school for students aged 11 – 16.

Salary Scale: Main scale or UPS

JOB PURPOSE

All aspects of subject teaching including adherence to all Academy policies, schemes of work, subject handbook, target setting, assessment/recording/reporting, student mentoring, behaviour management and personal development.

KEY RESPONSIBILITIES

Learning and Teaching

- To consistently teach at a level that would be regarded as good or outstanding and in so doing be a role model for other practitioners
- Improve quality of teaching across the key stages through systematic planning, observation and quality assurance procedures
- Undertake an appropriate programme of teaching in accordance with the professional standards for teachers
- Contribute to the subject area's improvement plan
- To attend all appropriate meetings
- To teach students according to their educational needs
- To ensure that ICT, literacy and numeracy and business and enterprise are reflected in the learning and teaching experiences of students
- Ensure that the relevant schemes of work are followed and that all Academy policies are adhered to in relation to assessment, homework, lesson planning, behaviour management, target setting and monitoring students' progress
- Ensure that work is appropriately differentiated to meet individual student need
- Keep up to date with developments within the subject and curriculum area and within education

Monitoring and Assessment

- To assess, record and report on the attendance progress, development and achievement of students and keep such records as are required

- To provide or contribute to oral and written assessments, reports and references relating to individual students and groups of students
- To undertake assessment of students in line with the requirements of external examination bodies
- To ensure the principles of assessment for learning are followed in accordance with Academy policy
- Ensure all staff, teaching and non-teaching, associated with the subject have the highest expectations of what all students can achieve through clear understanding and use of pupil target setting data

Community and Partnerships

- Ensuring that parents / carers and students are kept well informed and involved in appropriate Academy matters, and attending appropriate meetings, parents' evenings etc
- Encouraging students and taking an active part in enrichment and extension activities
- Creating and developing ways of involving parents / carers in the learning process
- Instigating, developing and maintaining links with the business community so as to enrich the learning experience of both the school community and its partners
- Support the Academy links the community
- To assist the implementation of all policies, practices and systems relating to the development of the Academy specialisms
- Oversee the pastoral needs of all students taught, passing on any concerns to appropriate members of staff
- Keep up to date with safeguarding and child protection and deal appropriately with such issues, passing relevant concerns on, in accordance with Academy procedures

OTHER DUTIES AND RESPONSIBILITES (Generic to all posts)

- To promote the Academy as an inclusive institution which celebrates diversity and engages all students and staff
- To set an example to students in terms of conduct and personal presentation
- To support the ethos of the Academy
- To comply with all relevant Academy policies and procedures, including those relating to Health and Safety, Data Protection and Safeguarding
- To actively participate in relevant Academy processes including performance management
- To undertake relevant CPD as agreed with line manager and to attend relevant meetings

This post is subject to enhanced disclosure

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This job description is current at the date shown but, in consultation with you, may be changed to reflect or anticipate changes in the job commensurate with the grade and job title.