



Job Description

Location: Brookfield Community School, Chatsworth Road, Chesterfield, Derbyshire S40 3NS

Salary: Redhill Academy Trust Main/Upper Pay Scale with 2c TLR (£3,214)

Responsible to: Head of Science Department

Post objective: To teach agreed subjects and ensure all students reach their potential. Responsible for timetabled lessons; preparation of teaching materials; regular, high quality assessment of students' work; maintaining and using assessment data; pastoral care of a Form Group.

Main Duties:

Teaching, Learning and Quality Assurance

- To form part of the leadership of the subject alongside other post-holders
- To lead on aspects of the Science curriculum in a Key Stage
- To act as a role model to other members of the department
- To keep abreast of syllabus changes and other curriculum initiatives. Attend relevant meetings and courses; provide feedback and lead department training as appropriate
- To support and promote developments in teaching and learning within Science
- To monitor the quality of teaching and learning within Science
- To assist in the development and delivery of an appropriate curriculum for all students within Science which engages and enables them to achieve their full, including extra-curricular provision
- To develop support strategies for SEND students within a Key Stage
- To co-ordinate internal testing and examinations within a Key Stage, including its Quality Assurance and use the data generated to monitor student performance
- To use the school assessment calendar to co-ordinate and monitor the timing and writing of assessments, including assessment for learning, to assure quality and consistency across a Key Stage
- To assist in the development of an appropriate climate for learning through the setting of high expectations
- To assist in the development of appropriate frameworks for marking and assessment in a Key Stage
- To work to ensure that the Department's teaching meets the needs of all students, including the effective management of behaviour

- To report to the Head of Faculty to support any school meetings e.g. RIP and Zorba where discussion of students' data in a Key Stage Science is required
- To report to SLT and Governors in an agreed format, alongside the Head of Science, on the performance of students at a Key Stage
- To use the outcomes of self-evaluation to contribute fully in setting the strategic direction of the department and creating an appropriate development plan
- To meet with the Head of Subject and other post holders as required to facilitate the above.

Pastoral System

- To monitor and support the overall progress and development of students within the subject.
- To monitor student attendance together with students' progress and performance in relation to targets set for each individual; ensuring that follow up procedures are adhered to and that appropriate action is taken where necessary.
- To act as a Form Tutor and to carry out the duties associated with that role as outlined in the duties of a Form Tutor.
- To ensure that the Behaviour Policy is implemented within the subject so that effective learning can take place.
- To support colleagues within the subject in the management of students' behaviour

Additional duties

- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage and ensure staff and students to follow this example.

Other specific duties

- To continue personal development as agreed.
- To engage actively in the performance review process.
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.
- Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.
- Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.
- The School will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.



**BROOKFIELD
COMMUNITY
SCHOOL**

Teacher of Science Key Stage Co-ordinator TLR

Person Specification

	Essential	Desirable
Qualifications	QTS Degree level qualification	Good Honours Degree Further Professional Qualifications
Teaching	Able to teach full range of ability 11-16. Able to create an excellent climate for learning within teaching area. Able to use a range of strategies to promote learning. Able to manage and encourage good behaviour. Able to develop positive and meaningful relationships with students. Able to make appropriate use of ICT for learning. Understanding of how to use data to inform planning and improve students' performance. Understanding of what makes an engaging, challenging and ambitious curriculum.	Able to teach an A Level Science Able to develop best practice through wide range of imaginative approaches. Engaged with developments in teaching and learning strategies to raise achievement. Engaged with developments in the sequencing of the science curriculum

	<p>Understanding of a range of assessment for learning approaches, including grades where appropriate.</p> <p>Able to communicate with students, parents and carers about student's progress.</p> <p>Participation/development of extra-curricular activities.</p>	
Personal Qualities	<p>Enthusiasm</p> <p>Team-working skills</p> <p>Reliability and Integrity</p> <p>Personal Organisation</p> <p>Flexibility</p>	<p>Strategic Planning</p> <p>Engagement in own continuous professional development</p> <p>Motivational skills</p>