



JOB DESCRIPTION

JOB TITLE	Teacher
GRADE	M1-M6 / UPS
DEPARTMENT	Manchester Communication Academy

KEY TASKS

Teacher

1. To be committed to safeguarding and promoting the welfare of children and young people.
2. To be able to teach all disciplines of science at both KS3 and KS4
3. To plan appropriate, differentiated learning for all children, monitoring progress and intervening when there is underperformance.
4. Create a high quality, rich, stimulating, safe and enabling learning environment.
5. Work collaboratively and flexibly to ensure: effective planning, successful learning, better than expected progress and accurate and moderated assessment outcomes.
6. Manage the learning environment, resources and time to ensure effective learning takes place.
7. Monitor and celebrate children's learning, progress and achievement and record and report upon progress, including details on attendance, behaviour, development and additional needs.
8. Be able to set clear targets, based on prior attainment, for pupils' learning
9. Have a detailed professional knowledge of the curriculum including an understanding of the progression of learning development and national testing.
10. To accurately assess children's development and to help create a successful framework for assessment.
11. To work effectively with TAs and other colleagues who support children in their learning and beyond
12. To maintain a positive attitude, seeking to bring out the best in learners and having high expectations for all.
13. Establish positive relationships with parents/carers, ensuring parental involvement in learning and progress
14. Constantly strive to improve own performance and identify areas for self - improvement, attending appropriate training.
15. To keep own CPD record up to date.
16. To undertake any other duties as deemed appropriate by the line manager and commensurate with the post.

STANDARD DUTIES

1. Have due regard to safeguarding and promoting the welfare of children and young people.
2. Promote and implement equality and diversity
3. Adhere to legislation and the Academy's policies and procedures



4. Participate in performance reviews and professional/personal development activities.
5. Will model the Academy's values at all times to generate a shared purpose
6. Respect confidentiality. Confidential information to be kept in confidence and not released to unauthorised persons.

CONTACTS

All employees and contractors on site
Senior Leadership Team

RELATIONSHIP TO OTHER POSTS

Responsible to:	Director of Science
Responsible for:	N/A

SPECIAL CONDITIONS

- Enhanced DBS Check for a Regulated Activity
- Disqualification by Association Declaration

	DATE	NAME	POST TITLE
PREPARED	December 2015		
REVIEWED	January 2018	J Rowlands	Principal
REVIEWED			



PERSON SPECIFICATION

PERSON SPECIFICATION

JOB TITLE: Teacher

CRITERIA Applicants should be able to provide evidence of their ability to meet the following criteria.

	Selection criteria (Essential)	Selection criteria (Desirable)	How to be Assessed
Education & Qualifications	<p>A good relevant honours degree (at least a 2ii)</p> <p>QTS - Higher qualifications relevant to the post, such as a Postgraduate degree/ a professional qualification</p>	Other relevant professional qualifications	AF, C
Experience	<p>You are an excellent practitioner</p> <p>Evidence of adding value to children's outcomes and ensuring better than expected progress</p>		AF, T, I, C, R
Skills & Abilities	<p>Ability to reflect objectively on your practice</p> <p>A passion for learning and quality in educational provision</p> <p>Ability to communicate effectively and develop professional relationships with staff, partners and parents</p> <p>Ability to use Information and Communication Technology (ICT) to enhance teaching and learning and for data management</p> <p>Able to work independently and proactively</p> <p>Ability to work effectively as a team member</p>		AF, T, I, C



	<p>Ability to reflect on own skills and knowledge, and to seek opportunities to develop</p> <p>High level of organisation skill</p>		
Knowledge	<p>A flexible, adaptable and innovative approach to learning, teaching, curriculum and assessment</p> <p>A sound knowledge of a variety of effective teaching and learning strategies</p> <p>A commitment to and knowledge of community cohesion and social inclusion</p> <p>Knowledge of strategies to engage parent/carers with children's learning</p>		AF, T, I, C
Work Circumstances	<p>Enhanced DBS Check for a Regulated Activity</p> <p>Disqualification by Association Declaration</p> <p>Equivalent of 10 days continued professional development</p> <p>Equivalent of 10 days extra - curricular activity (2 hours per week after core learning)</p> <p>Minimum of two appropriate references</p>		<p>I</p> <p>I</p> <p>I</p> <p>I</p> <p>AF, R</p>

AF – application form, T- test, I – interview, C – certificate R - reference

N.B. - Any candidate with a disability who meets the essential criteria will be guaranteed an interview