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**SAPIENTIA EDUCATION TRUST**

**STRADBROKE HIGH SCHOOL JOB DESCRIPTION**

**TEACHER OF SCIENCE (0.8 FTE)**

**Fixed Term, Part-time from September 2023**

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| **Line Manager:** | Head of Science |
| **Salary:** | MPR/UPR |
| **Tenure:** | Permanent  |
| **Contract type:** | 52 weeks  |
| **% of FTE** | 0.8FTE  |

**THE POST**

Stradbroke is an excellent community school with a real family feel. As one of the highest performing schools in the region, Stradbroke combines high standards with high levels of care. We provide a wide-ranging enrichment programme and proudly fulfils SET’s vision of providing a world class education locally. We aim to be a centre of excellence for learning and teaching, where all students achieve the highest standards in their education, their personal development, their behaviour, and conduct. Our latest Ofsted inspection (Good, 2013 & 2018) recognised:

* the strong levels of continuous leadership,
* very good behaviour and attendance reflecting the school is a happy place,
* that students make good progress in lessons because teachers are knowledgeable and confident, and lessons proceed at a brisk pace.

Stradbroke High School is a member of the Sapientia Education Trust (SET).

in Norfolk.

Stradbroke High School seeks to appoint a well-qualified and enthusiastic colleague to join our flourishing Science Department and teach across both KS3 & KS4, from September 2024.

The first six months of employment shall be a probationary period and employment may be terminated by the Trust during this period at any time on one week’s prior written notice. The Trust may, at its absolute discretion, extend this period for up to a further six months. During this probationary period, performance and suitability for continued employment will be monitored.

**PERSON SPECIFICATION**

**Personal Qualities**. Stradbroke High School expects its teachers to have the following personal qualities:

* Be an innovative, independent thinker with the capacity for strategic thinking;
* Be creative and proactive in finding solutions;
* Be flexible and adaptive to changing needs and priorities;
* Be resilient, calm and tenacious under pressure;
* Be insightful and analytical with good problem-solving skills;
* Have excellent communication skills and evidence of being able to build and sustain effective working relationships with staff, students, parents and the wider community;
* Be a self-reflective practitioner who always seeks to improve;
* See the ‘big picture’ in relation to whole school priorities & improvement;
* Able to reason their educational philosophy, in tune with the school ethos;
* Be willing to contribute to the extra-curricular life of the school ;
* Possess a sense of humour;
* Have the ability to inspire and enthuse staff and students about their subject;
* Be highly self-motivated, able to energise and motivate others;
* Be insightful and understanding of national, international and research developments relevant to teaching and learning in their subject.

**Professional Competence**.Stradbroke High School expects its teachers to have the following professional competences, or in the case of newly qualified teachers, the School would expect them to develop the following competences:

* Be an Outstanding Teacher (or have the potential to be) with evidence of impact on student outcomes with a proven track record of total commitment to helping every student achieve their very best and make progress;
* Have excellent understanding of what constitutes excellence in teaching and learning;
* Have a keen understanding of data and be able to analyse patterns in performance over time;
* Be a positive role model for students and staff on a day-to-day basis;
* Collaborate effectively with staff, parents/carers and students;
* Liaise and work with partner school, Examination Boards and other relevant external agencies in the pursuit of continued improvement;
* Excite and engage visitors about the School at Open Evenings and all other events;
* Have very high expectations of the learning of all students at all times;
* Work with colleagues across all key stages to ensure embedded transition from Key Stage 1 to 5.

The qualifications and experience required of the Science Teacher are:

* Have a qualified teacher status.

**JOB SPECIFICATION**

**General Responsibilities**

The successful candidate will be employed as a teacher under the standard conditions of service for teachers at Stradbroke High School. The annual requirement for directed time is 1265 hours in line with the STPCD.

The teacher will be responsible to the Headteacher, through the Senior Leadership Team designated line lead, for teaching classes in the School using their skill, experience and best endeavors and in accordance with Teachers’ Standards. The successful candidate will abide by the Code of Conduct for Staff and Volunteers at Stradbroke High School. A contribution to the wider life of the School is an expectation of all staff, for example by supporting the extra-curricular activities within the Science Department.

Stradbroke High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

**Specific Responsibilities**

A non-exhaustive list of specific responsibilities for the role is below and you will be required to undertake other duties and responsibilities as may reasonably be required.

* Plan and deliver good/outstanding lessons for all abilities;
* Monitor progress of the students in your classes and be prepared to provide evidence of both impact and progress;
* Liaise with the SEN department to ensure appropriate support is given to all students;
* Be willing to share teaching strategies and resources and deliver CPD within the department/Academy;
* Contribute towards the wider academy community;
* Be a Tutor and play an active role in tutor activities;
* Participate in the staff performance management and appraisal process;
* Participate in, and where appropriate, contribute to the Academy’s programme of Continuing Professional Development.
* Develop extra-curricular opportunities for students.
* Promote the subject fully at events, including Fakenham Academy & Sixth Form Open Days.

**Planning**

* Maintain high expectations of pupil behaviour, demonstrating a high level of discipline through positive and productive relationships and well-focused teaching.
* Assist in the development of schemes of work, teaching resources, marking policies and teaching strategies alongside other teachers and the subject lead.
* Assist in the development of the subject curriculum, ensuring the continued relevance to the needs of pupils.
* Identify clear teaching objectives, content, and lesson structures, and plan sequences of lessons appropriate to the subject content and the pupils being taught.
* Set appropriate and demanding expectations for pupils’ learning, setting clear targets for pupils’ learning based on prior attainment.
* Identify pupils who have additional educational needs and adapt lesson planning to cater for these needs.
* Incorporate the use of resources into lesson plans, ensuring that equipment is in good working order and suitable for teaching use, and that resources are used effectively.

**Teaching**

* Implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for the specified subject area, building on pupils’ prior knowledge.
* Deliver lessons appropriate to pupils’ different abilities and educational needs, ensuring that they are all able to progress to their potential.
* Provide and contribute to oral and written assessments, reports and references relating to individual pupils and groups of pupils.
* Mark and monitor pupils’ class and homework regularly, providing constructive oral and written feedback.
* Use assessments of pupils’ progress to inform future teaching.
* Prepare informative and constructive written reports for parents which identify how each pupil is performing, and how they can improve within the classroom.
* Share and support the school’s duty to provide and monitor opportunities for personal and academic growth.

**Managing Pupils**

* Adhere to the processes outlined in the school’s Behaviour Policy, ensuring that any poor levels of behaviour are dealt with appropriately.
* Through effective teaching, ensure that pupils are challenged and that best use is made of teaching time to promote good levels of behaviour.
* Employ a range of teaching methods to keep pupils engaged, e.g. through effective questioning, clear presentation and use of resources.

The post-holder will be required to comply with the Trust Code of Conduct. The post holder will have access to and be responsible for confidential information and documentation. They must ensure confidential or sensitive material is handled appropriately and accurately.

The post holder shall participate in the Trust’s programme of Performance Management and Continuing Professional Development.

**HOURS OF WORK**

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| --- | --- |
| Paid Weeks per year | 52 weeks |
| Hours per week | Part time 0.8FTE |
| Normal Working Pattern | Monday – Friday |
| Holidays | Holiday pay entitlement is included in the pro rata salary for the post and there is no entitlement to take holidays during term-time. |

All payments are pensionable under the Teachers’ Pension Scheme.

**DRESS CODE**

The post-holder will be expected to wear appropriate business attire and will be supplied with appropriate Staff ID. This must be worn at all times to ensure that students, staff and visitors are able to identify Stradbroke High School/ Sapientia Education Trust employees.

**PRE-EMPLOYMENT CHECKS**

All staff must be prepared to undergo a number of checks to confirm their suitability to work with children and young people. The Trust reserves the right to withdraw offers of employment where checks or references are deemed to be unsatisfactory.