

Job Description

Role	Teacher
Reports to	Head of Department
Salary Scale	Main / UPS

Terms and conditions for staff employed on teaching contracts are detailed in the current School Teachers' Pay and Conditions document.

Purpose

- To fully support the school's Catholic ethos.
- To carry out the duties of a teacher as set out in the most recent School Teachers' Pay and Conditions Document.
- Your aim is to be an effective teacher and tutor who challenges and supports all your students to do their best and achieve their potential by:
 - Inspiring trust
 - Building team commitment
 - Engaging and motivating students
 - Taking positive action to improve the quality of your students' learning

Responsibilities

- As a subject teacher maintain a thorough and up-to-date knowledge of the teaching of your subject(s) and take account of wider curriculum developments, which are relevant to your work.
- Teach students according to their particular needs, including the planning, preparation and assessment of work in line with St Joseph's policies.
- Implement and maintain good classroom management and follow St Joseph's policies for behaviour management.
- Plan lessons and sequences of lessons to meet students' individual learning needs.
- Assess, monitor and record the progress of students in your teaching classes; give them constructive feedback, and advice; and report their progress to, and discuss their progress with, their parents/guardians.
- Do all you can to ensure that, as a result of your tutoring and teaching, your students achieve well relative to their prior attainment, making progress as good as or better than similar students nationally.
- Within the framework of the Performance Management and CPD policies, take responsibility for your own professional development and use the outcomes to improve your tutoring and teaching and your students' learning.

Professional Aspiration

All teachers through professional growth and sustained and substantial performance and contribution to St Joseph's can aspire to a salary level of UPS3.

All teachers who have met threshold standards and who are paid on the upper pay spine play a critical role in the life of our school. They provide a role model for teaching and learning, making a distinctive contribution to the raising of student standards and contribute effectively to the work of the wider team.

The above areas of responsibility may be amended or added to at the discretion of the Head Teacher, after consultation with the post-holder, and in light of the future developments in the school. This job description will be reviewed annually and is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post-holder's professional responsibilities and duties.

The above areas of responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment and Catholic Education Service Contract of Employment. Terms and conditions for staff employed on teaching contracts are detailed in the current School Teachers' Pay and Conditions document.

Further Information

Line Management

- The line manager will be the Head of Department and will carry out the postholder's performance appraisal.
- Formal line management meetings will take place on a regular basis.

Safeguarding Children

St. Joseph's Catholic High School is committed to safeguarding and promoting the welfare and well-being of its pupils, engages with young people and staff in Policy and practice developments, proactively encourages feedback and expects all staff and volunteers to share this commitment.

Additional Information

- All employees will need to confirm their right to work in this country, or seek sponsorship to work via the school, where appropriate.

Contracted Hours and Pay Scale

- Please refer to the offer letter which will be provided at offer stage.

Person Specification Teacher

Vision and Ethos	Essential	Desirable
A commitment to the Mission Statement	✓	
Practising Catholic		✓

Qualifications	Essential	Desirable
Qualified to degree level or above	✓	
Possesses QTS status or equivalent	✓	

Experience and Skills	Essential	Desirable
Have excellent subject knowledge	✓	
Be able to motivate and inspire to learn	✓	
Be highly motivated and willing to use initiative	✓	
Have a variety of teaching and learning strategies which they use effectively	✓	
Be able to maximise the achievements of <u>all</u> students	✓	
Be able to work effectively as part of a team	✓	
Be able to support and carry out departmental and whole school policies and procedures	✓	
Possess good written and verbal communication skills	✓	
Possess appropriate administrative skills	✓	
Be willing to contribute to the broader life of the school	✓	
Be willing to contribute to the development of the department and the school through their own professional development	✓	
Be aware of the need to ensure children are safe within school	✓	