



JOB DESCRIPTION 2024

TITLE OF POST:	Science teacher with TLR2 for developing a designated area of the Science curriculum
LINE MANAGER:	Associate Asst. Headteacher; Science
RESPONSIBLE TO:	Executive Headteacher/Head of School
SALARY GRADE:	UPS/MPS

JOB PURPOSE:

- To lead and develop a designated area of the science curriculum connected with an area of science expertise.
- To support colleagues to develop their knowledge and delivery of the sciences, but in particular within an associated area of expertise, also working at our sixth form complementing an experienced group of staff already delivering at this level.
- To upskill departmental colleagues to improve subject knowledge and deliver within an area of expertise
- To support the continuous improvement of student progress in this particular area of the sciences.

CORE REQUIREMENTS:

In fulfilling the requirements of the role, the post holder will demonstrate essential professional characteristics, and in particular will:

- Inspire trust and confidence in all stakeholders and colleagues.
- Use the performance management process to enhance personal professional practice in line with the school's aspirations and priorities.
- Promote the wider aspirations and values of the school.
- Recognise the importance of confidentiality and uphold the requirements of the new GDPR legislation.
- To be an effective communicator with all stakeholders, visitors and external professional colleagues as required.
- Committed to safeguarding.

KEY RESPONSIBILITIES

- Develop an area of the sciences by upskilling science colleagues' expertise and knowledge, and therefore support the continuous improvement of student progress in this particular area of the sciences.
- Fulfilling teaching responsibilities in line with the professional duties of a teacher.
- Lead faculty CPD opportunities.

- Modelling consistently high-quality teaching and able to demonstrate excellent practice to others.
- Have teaching skills which lead to excellent results.
- To assist as required in the development of an appropriate curriculum, resources, schemes of work, feedback policies and teaching strategies in the faculty area and department.

Teaching Responsibilities

- To teach students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere.
- To assess record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- To ensure that the CCHS curriculum intent is reflected in the teaching/learning experience of students.
- To undertake a designated programme of teaching.
- To ensure a high-quality learning experience for students which meets internal and external quality standards.
- To prepare and update subject materials.
- To use a variety of evidence-based delivery methods which will stimulate learning appropriate to student needs and curriculum demands.
- To maintain discipline in accordance with the school's Behaviour for Learning policy, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- To undertake assessment of students as requested by external examination bodies, departmental and school policies.
- To mark, grade and give written/verbal and diagnostic feedback as required.
- To set appropriate targets for students in line with school policy and procedure as required.
- To implement the school policies.

SAFEGUARDING RESPONSIBILITIES

- Demonstrate a commitment to keeping children and young people safe.
- Report any disclosure made to you to the appropriate person.
- Report any safeguarding concerns in the workplace to the appropriate person.
- Maintain an awareness of the Trust policies in relation to safeguarding.

The Sigma Trust is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to safer recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies in place which promote safeguarding and safer working practice across our schools.

The Local Governance Committee is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

All employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers and comply with expectations as defined within the school's Code of Conduct and Leave of Absence policies.

The duties above are neither exclusive nor exhaustive and the post holder may be required by the Executive Headteacher/Head of School, Sigma Trust or the Local Governance Committee to carry out appropriate duties within the context of the job, skills and grade.

This job description is current at the date shown but, in consultation with you, may be changed by the Executive Headteacher/Head of School to reflect or anticipate changes in the job commensurate with the grade and job title.

Signed:	Post holder	Date:
Signed:	Line manager	Date:
Signed:	Executive Headteacher/Head of School	Date: