



# Kingsthorpe College

## Teacher of Social Science



### Job Description

**Faculty: Social Science**

**Line Manager: Head of Social Sciences**

#### Teaching

- Teaching, planning and recording of lessons
- Maintaining teaching and learning at a high standard for all classes and lessons
- Assessing, monitoring, recording and reporting to parents on student progress
- Consistent and high expectations of classroom behaviour and management
- Having the capability to update own or Faculty subject knowledge
- Applying ICT links in planning
- Applying the use of Key Skills into planning

#### Departmental

- Aiding with subject team planning
- Reviewing, evaluating and incorporating ideas into schemes of work
- Contributing to the Faculty Development Plan and the overall College Development Plan
- Moderating coursework and levelled work
- Maintaining high expectations of subject coursework
- Attending subject team meetings
- Collaboration with other colleagues in target setting, sharing good practice, and communication skills
- Contributing to cross-curricular thematic teaching, and conveying this to students

#### Pastoral

- Attending regular pastoral meetings
- Liaising with Year Group teams reference tutor matters, and/or subject matters
- Mentoring students
- Attending tutor/parent progress meetings
- Contacting parents/or guardians with reference to attendance, achievements and behaviour

#### Health and Safety

- To be aware of and adhere to Kingsthorpe College procedures for health and safety in and out of college
- Ensure the immediate teaching area is attractive, safe and is conducive to student learning
- Reporting all faults to the Director of the Faculty

#### Professional Development and Conduct

- Arriving punctually to all lessons
- Displaying appropriate conduct and behaviour towards students and other members of staff, including a commitment to equal opportunities
- Displaying a committed and positive approach to the profession
- Identifying specific areas for professional development (subject knowledge and understanding, career progression).
- Taking part in appraisals and teaching evaluations
- Keeping abreast of current educational issues and developments

## **General**

- Other duties in support of the College as decided by the Headteacher within the scope of this post

These duties and responsibilities should be regarded as neither exhaustive nor exclusive as the post holder may be required to undertake other reasonably determined duties and responsibilities commensurate with the grading of the post

It is the practice of this College to examine job descriptions and to update them to ensure that they relate to the jobs as they are being performed or to incorporate whatever changes are being proposed. It is the College's aim to reach agreement on any alterations. If this is not possible the Headteacher reserves the right to insist on changes to your job description after consultation with you.

***Kingsthorpe College is committed to safeguarding and promoting the welfare of children and young people and expects all members of staff to share this commitment.***

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