



Job description: Teacher

Job details: Maternity Cover – Part Time

Salary: Main Pay Scale 0.7 of FTE

Hours: 0.7 FTE

Contract type: Part Time – Temporary

Main purpose

- To represent and model the values and ethos of our school in all aspects of the job
- To encourage positive relationships with children, parents, staff and Governors of our school
- To be responsible for promoting and safeguarding the welfare and wellbeing of children in our school
- To fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document and meet the expectations set out in the Teachers' Standards

Duties and responsibilities

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and relevant schemes of work that align with the National Curriculum
- Support approaches in the curriculum such as Mastery in Maths, Read Write Inc and The Write Stuff
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of pupils, ensuring high expectations for all which inspire, motivate and challenge pupils of all abilities, including those with Special Educational Needs
- Promote good progress and outcomes by all pupils
- Demonstrate good subject and curriculum knowledge across the full curriculum
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a calm, safe learning environment, while following our school's positive behaviour and relationships approach
- Maintain a Trauma-informed approach at all times

- Participate in arrangements for preparing pupils for external tests such as Key Stage 2 SATs or the Y4 Multiplication Check
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Make a positive contribution to the wider life and ethos of the school
- Commit to providing an extra-curricular club
- Take part in the school's appraisal procedures and further training and professional development in order to improve your own teaching
- Communicate effectively with pupils, parents and carers using our values-based approach which has kindness and respect at its heart
- Collaborate and work with colleagues and other relevant professionals within and beyond the school using our values-based approach
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the professional development of other teachers and support staff
- Deploy resources delegated to them

Safeguarding

- Ensure the care and wellbeing of all children in an environment where children feel valued
- Promote the safeguarding of all pupils in the school which includes protecting the welfare of children by creating a safe environment, identifying signs of

abuse or neglect, following school policies to report concerns, and building trusting relationships

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

See below for Person Specifications

Person specification

| criteria | Essential | Desirable |
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| Qualifications and experience | <ul style="list-style-type: none"> • Qualified teacher status • Degree • Experienced teacher across Early Years, Key Stage 1 & Key Stage 2 | <ul style="list-style-type: none"> • Experience of coordinating a subject • An enthusiasm for and evidence of continuing professional development • Experience of teaching music |
| Professional Knowledge, Skills and Philosophy | <ul style="list-style-type: none"> • Can plan and teach creatively, adapting teaching and responding to strengths and needs of children • Set high expectations of behaviour and learning which inspire, motivate and challenge children • A track record of excellent teaching and learning • Demonstrate good subject and curriculum knowledge • Experience of planning in a cross-curricular, thematic way • Understand the role of a curriculum leader • Make accurate and productive use of assessment • Able to build positive, trusting relationships with pupils • A commitment to promoting equal opportunities our ethos that 'Everyone is Welcome Here' • A commitment to being truly inclusive and meeting the needs of all children including those with Special Educational Needs and those who are Gifted and Talented • Experience and knowledge of Keeping Children Safe in Education • Good ICT skills to ensure supportive and engaging lessons | <ul style="list-style-type: none"> • Evidence of leading an initiative within school • Experience of actively encouraging parental and community volunteers • Experience of working beyond the classroom to build relationships with families |

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| Personal qualities | <ul style="list-style-type: none"> • Dynamic, with a positive and enthusiastic attitude • Reliability and integrity • Excellent interpersonal skills • Ability to be reflective and self-critical • Flexible and approachable, with a good sense of humour • Ability to work under pressure and prioritise effectively, while remaining positive • Good attendance record • Good personal organisation • A willingness to try new things • Creative at problem-solving • Committed to getting the best outcomes for all pupils and promoting the ethos and values of the school • Committed to maintaining confidentiality and professionalism at all times | <ul style="list-style-type: none"> • You will bring experience of hobbies or life experiences that will enhance the lives of children and ensure that you have a good work life balance |
| Additional professional skills | <ul style="list-style-type: none"> • Good communication skills, both written and verbal • Ability to empathise with children across all age ranges and manage behaviour effectively • Excellent classroom organisation and management • Ability to be positive about challenge and change | <ul style="list-style-type: none"> • Proactive and able to make suggestions that will lead to improvements • Ability to keep abreast of technical developments and use this to enhance teaching and planning |

Notes:

This job description and person specification may be amended at any time in consultation with the postholder.