



TITLE Class Teacher

RESPONSIBLE TO Headteacher, Executive Head, Governing Body

SCALE Main scale/UPR for qualified teacher in Inner London plus 1 SEN point

This post requires the holder to have a DfE teacher number and to have Qualified Teacher Status. This job description may be amended at any time after consultation with the post holder. This post may be subject to review at any time following due notice to the post holder.

Main purpose of the job:

- to be responsible for leading and teaching a class of pupils with profound and multiple learning difficulties and undertaking teaching in other class of the school as directed.
- to contribute to curriculum planning and development activities across the whole school
- to undertake other such responsibilities as agreed with the Headteacher.
- (Where the post holder is in receipt of UPR payments, they will demonstrate that they are fulfilling the national requirements: 'Professional Standards for Teachers - post Threshold', through performance management arrangements).

Responsibilities specific to the job:

- to plan, prepare deliver and assess personalised learning for all pupils based on their individual needs. This will include supervision and management of Teaching Assistants, students, and volunteers within allocated class
- to work with colleagues to complete person centred EHCP reviews, to prepare reports and set individual learning goals and ambitious targets from this
- to create a positive classroom learning environment that uses a range of different learning resources and equipment appropriate to individual needs.
- to prepare baseline assessments for individual students and maintain a record of learning using school systems to track and assess pupil progress.
- to research new topic areas and maintain up-to-date knowledge around current educational theory and practice relating to SEN. To attend and contribute to regular training.
- to work with others to devise and develop the new school curriculum
- to liaise with colleagues, as appropriate, to meet the care needs of pupils, including day to day physical needs, feeding, personal hygiene etc. and embed these into pupils daily learning routines.
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- to ensure that there is regular communication with parents and to make sure that pupils needs are fully met.
- to work in co-production with other professionals such as physiotherapists, occupational therapists, speech therapists, medical professionals, social workers etc.
- to undertake any other duties as may be agreed with the Headteacher

Personal qualities:

- to set an example as a team member and to demonstrate excellent organisational skills
- to demonstrate diplomacy, tact and sensitivity when dealing with a variety of internal and external audiences.
- to demonstrate excellent verbal and written communication skills, and to model exemplars of good practice to team members
- to take responsibility for their own Continuing Professional Development seeking opportunities to maintain and develop their understanding and expertise and share this with others within the school community.

Health and Safety:

- To observe the requirements of and implement the Academy's Health and Safety Policy.
- To understand their responsibility for H&S issues in their place of work. To ensure the safeguarding of pupils/staff at all times

Confidentiality and Data Protection:

- To comply with the Academy's policies about the protection of data
- To comply with legal requirements placed on the Academy by the Data Protection Act and GDPR regulations
- To treat all information acquired through employment both formally and informally in strictest confidence
- To be alert to and follow all safeguarding and child protection policies

General:

The duties and responsibilities set out in this job description are not restrictive and the post holder may be required to undertake additional duties from time to time. Any such duties should not however substantially change the general character of the post.

Equal opportunities: the post holder must carry out their duties with full regard the equality policies of the Academy.

To undertake any other duties reasonably expected to be undertaken by a post holder at this level as directed by the Headteacher or their delegated representatives.