



# Tynsel Parkes CE Academy Job Description: Class Teacher



## **Duties and responsibilities**

All teachers are required to carry out the duties of a teacher as set out in the current School Teachers Pay and Conditions Document. Teachers should also have due regard to the Teacher Standards

(2012). Teachers' performance will be assessed against the teacher standards as part of the appraisal process as relevant to their role in the school.

The teacher will be required to:

<b>General Duties</b>
<ul style="list-style-type: none"> <li>• Demonstrate high standards of personal integrity, loyalty, discretion and professionalism.</li> <li>• Support and promote the academy vision, values and ethos, with particular regard to its Christian foundation.</li> <li>• Have professional regard for all academy policies and procedures.</li> <li>• Safeguard pupils' well-being, in accordance with statutory and academy policy and practice.</li> <li>• Establish and maintain a safe and stimulating environment for pupils.</li> <li>• Treat all adults and children with dignity and respect, building positive relationships and observing proper boundaries appropriate to a teacher's professional position at all times.</li> <li>• Maintain high standards in your own behaviour, presentation, attendance and punctuality.</li> <li>• Make a positive contribution to the wider life and ethos of the school, including after school clubs.</li> <li>• Work with managers to maintain a positive work-life balance.</li> </ul>
<b>Strategic Direction and Academy Development</b>
<ul style="list-style-type: none"> <li>• Show commitment and work as a proactive contributor to academy development priorities.</li> <li>• Publicly support all decisions of the Principal and Local Academy Council.</li> <li>• Contribute to the development, implementation and evaluation of academy policies and procedures.</li> <li>• Proactively lead specific subjects/areas of responsibility, demonstrating initiative and accountability.</li> </ul>
<ul style="list-style-type: none"> <li>• Proactively seek and engage in professional development opportunities, demonstrating a critical understanding of developments in areas of responsibility, as the 'expert' within the academy.</li> <li>• Contribute to academy curriculum design and refine in response to monitoring implementation and impact.</li> </ul>

- Participate in arrangements for the appraisal and review of their own performance and, where appropriate, that of other teachers and support staff, including induction.
- Take responsibility for improving teaching and leadership through appropriate professional development, responding to advice and feedback from colleagues.
- Share excellent practice, motivating and inspiring others in line with career stage expectations.
- Support the Principal and LAC in accounting for the efficiency and effectiveness of the academy to all relevant stakeholders.

### **Teaching and Learning**

- Have a secure knowledge and understanding of The National Curriculum.
- Have a secure knowledge and understanding of Reading and Phonics.
- Have a secure knowledge and understanding of Maths teaching strategies.
- Plan and teach appropriate sequences of lessons within the context of the National and Academy Curriculum.
- Demonstrate a secure knowledge and understanding of meeting the needs of all children through excellent Quality First teaching and skilfully planned interventions.
- Foster and maintain pupils' interest in learning and address misunderstandings sensitively.
- Demonstrate an understanding of, and take responsibility for, promoting high standards of literacy including the correct use of spoken English.
- Plan for and deploy support staff efficiently and effectively.
- Provide individual, prompt and effective feedback to pupils in line with academy policy.
- Ensure all children's books are valued and evidence appropriate sequential learning progression for each child.
- Provide a learning environment that facilitates independence and promotes the acquisition of sticky knowledge.
- Have a secure knowledge and understanding of statutory and academy assessment policy and procedures.
- Assess, monitor, record and report on the learning needs and progress of pupils, in line with academy policy and procedures.
- Use observation, feedback (oral and written) and assessment (formative and summative) to inform next steps in teaching and learning.
- Support and encourage positive home-school relationships with due regard, respect and mutual appreciation for the responsibility and influence on educational progress and wellbeing.

### **Personal Development, Behaviour & Safeguarding**

- Value, support and encourage all of God's children to be happy and successful.
- Value, encourage and hear pupil voice.
- Value and support individuality and diversity.
- Value and promote the importance of spiritual growth and physical and mental health.
- Be committed to supporting pastoral, spiritual and welfare needs.
- Promote independence by skilled scaffolding and providing supportive resources and prompts.

- Model appropriate behaviour and implement academy behaviour, equality, safeguarding and wellbeing policies and procedures in the classroom, the wider academy environment and the academy community.
- Values their place and responsibility to the wider life of the academy.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This job description may be amended at any time following discussion between the Principal, the Line Manager and member of staff and will be reviewed annually to reflect any changes in legislation.

This school is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.