



RUSH COMMON PRIMARY SCHOOL

JOB DESCRIPTION

Job Description for Class Teacher

ACCOUNTABLE TO:

(All staff work under the direction of the Headteacher and Leadership Team with delegated authority).

APPRAISAL:

The post-holder will be subject to the Academy's annual performance appraisal process.

POST: Class teacher

GRADE: NQT, Mainscale or Upper Pay Scale if post threshold

RESPONSIBLE TO: Phase Leader

1. JOB PURPOSE

- To successfully implement the KS1 or KS2 curriculum, ensuring that all children have full access to opportunities that will help them to achieve their highest potential.

2. ORGANISATIONAL STRUCTURE

As per staffing structure.

3. KEY RESPONSIBILITIES AND TASKS

- To teach pupils and to ensure that planning, preparation, recording, assessment and reporting meet the varying learning and social needs of all children.
- To uphold the vision and core values of the school.
- To help children achieve their potential.
- To foster enthusiasm for learning among children.
- To plan challenging but achievable learning experiences and activities.
- To work as part of a team to plan and coordinate work.
- To meet requirements for the observation, assessment and recording of children's development.
- To share knowledge gained with other practitioners and parents.
- To ensure the health and safety of children and staff is maintained during all activities, both inside and outside school.
- To keep up to date with developments in best practice.



4. JOB CONTEXT

The jobholder reports directly to the Phase Leader and is part of their team. They will be empowered to make decisions related to their accountabilities and responsibilities. Whilst there will be freedom to act, they should operate within the parameters as agreed by the Headteacher.

5. CONTACT WITH OTHERS

To include:

- Headteacher
- Senior Leadership within school
- Other teachers and teaching assistants
- Board of Governors
- Multi professional agencies
- Parents

6. PERSON SPECIFICATION

- High expectations for self and others and a strong commitment to raising achievement
- Ability to work co-operatively as a member of a team
- High expectations of pupil behaviour and strategies to meet the personalised learning and emotional needs of every child
- Approachable and excellent interpersonal skills
- Reflective of own practice and performance and highly committed to professional development
- High standards of presentation
- Ability to promote and develop positive relationships within and beyond the school
- Ability to set and work to deadlines, manage time and workload and prioritise
- Resilient. Having the ability to remain positive and retain your sense of humour!
- Proven track record of achieving targets – tenaciously ensuring projects are seen through to completion
- Willingness to be involved in extra-curricular activities
- Commitment to promote partnerships with parents/carers and the wider community
- Ability to innovate and think strategically
- Flexible and adaptable
- Positive 'can do' philosophy, with a passion for teaching and learning
- High levels of integrity, confidentiality and sensitivity.

7. KNOWLEDGE SKILLS AND EXPERIENCE

Essential

- Qualified Teacher Status
- Degree/PGCE or equivalent qualifications
- Experience of KS1 or KS2
- Secure knowledge of National Curriculum expectations
- To be able to teach effectively, through consistently demonstrating high expectations of all pupil's learning and behaviour.
- Knowledge of a range of teaching and learning strategies for all groups of pupils, including children with Special Educational Needs, disadvantaged pupils and more able pupils.



- Proven ability to plan and teach effectively using a range of strategies
- Excellent knowledge of assessment for learning strategies
- ICT Competent

Desirable

- Other educational/professional qualifications/evidence of professional development
- Non-educational qualifications e.g. sport, music, first aid
- Awareness of the additional opportunities and challenges of Academy status
- Experience in more than one school
- Experience of successfully preparing children for statutory assessments
- Knowledge of pupil tracking and target setting
- Experience across the Primary age range

SAFEGUARDING

Abingdon Learning Trust is committed to safeguarding and promoting the welfare of children. All staff must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

The points below are a requirement for the postholder of this position:

- A knowledge and keen awareness of Safeguarding Children matters and an ability to demonstrate personal values and beliefs in accordance with Rush Common School's Safeguarding Children Policy
- Display commitment to the protection and safeguarding of children and young people
- Enhanced DBS disclosure (with Barred List)
- A strong appreciation of child protection issues and the capacity of acting in accordance with Rush Common School's Safeguarding of Children policy
- Reading, understanding and following all aspects of the Rush Common School's Safeguarding Children policies, including informing the Designated Safeguarding Lead (DSL) or Deputy DSL promptly of any concerns
- Comply with safeguarding training expectations

Status of this Job Description:

This Job Description is provided as guidance regarding the Academy's professional expectations of you in accordance with your contract of employment.

This Job Description is not your contract of employment and cannot in anyway remove your statutory rights.

This job description will be reviewed at least annually as part of the Appraisal process.



Your contract of employment is directly with The Abingdon Learning Trust. Your main place of work will be Rush Common School, but you may be deployed to work at any school within The Abingdon Learning Trust and carry out those duties that may be reasonably required in relation to such deployment. This will depend upon the role, timetabling and organisational needs of the schools in the Trust and your own individual professional development needs. Any change to your main place of work will be discussed and agreed with you, in advance.

Signed: (employee):

Signed: (on behalf of the Academy):

Date/s: