SOMERSET BRIDGE PRIMARY SCHOOL

Job Description and Role Profile

Role Title: Classteacher – Fixed Term

Reports to: Headteacher/Deputy Headteacher

Role Purpose: Take the key responsibility for the children in their class, ensuring that their educational, intellectual, pastoral and welfare needs are met. To participate fully as a member of the school team and act positively and co-operatively so that that strategic aspirations of the school are secured.

Role Requirements:
These are the most significant responsibilities of the role, though the postholder will be expected to carry out any other duties, commensurate with the level of responsibility, as directed by the Headteacher.

Accountability Statements

AS CLASS TEACHER

- Carry out all duties as set out in the current School Teachers' Pay and Conditions Document.
- Meet the standards set out in the Teacher's Standards document.
- Provide a stimulating environment conducive to high quality learning, to nurture good habits and induce lively and enquiring minds.
- Establish and maintain positive relationships with children, parents, colleagues and Governors.
- Provide fair and consistent discipline that is in accordance with the school's behaviour management framework and is mindful of maintaining children's self esteem.
- Teach and carry out duties, which are in accordance with whole school policies and agreements.
- Take responsibility for planning each term's work within the structure of the National Curriculum and/or Early Learning Goals matching the activities to each pupil's needs. Implement IEPs and keep records for children who have an IEP/Provision Map.
- Ensure that lessons that are being covered (i.e. by supply teachers/HLTAs) are well prepared and communicated clearly.
- Lead a curriculum area as requested by the Headteacher.
- Deliver lively, imaginative lessons that encourage the maximum participation and interaction of the children with careful consideration of how children learn best.
- Monitor children's progress through the use of regular quality marking and assessment strategies. Provide regular feedback to children and keep meaningful records, which assist in evaluating their overall performance and progress towards targets.
- Attend parent-teacher consultation meetings, giving a written report of children's progress in English and Maths, and sharing future targets with parents.

- Allocate the work of any Teaching or Learning Support Assistant to support particular learning needs of children. Direct duties which ensure the smooth organisation of the classroom and ensure a high standard of display.
- Set a good example to the children in their presentation and personal conduct.
- Provide information to the Headteacher/DHT/Phase Leader regarding achievement and progress of all children including an analysis of STA/National test results (if applicable).
- Update class pages on the school website regularly with children's work/information.

GENERAL DUTIES AS A MEMBER OF THE STAFF TEAM

- Participate fully and co-operatively as a member of the school team and act positively to ensure that strategic aspirations of the school are secured.
- Ensure all safeguarding policies and practises are adhered to and adopted.
- Carry out incidental responsibilities as reasonably required by the Headteacher in response to the needs of the school, including sharing in the daily duties such as supervision during playtimes and assemblies.
- Play an active role in performance management procedure within the school and participate in professional development opportunities.
- Understand the need to take responsibility for own professional development.
- Coordinate a curriculum area across the school.
- Evaluate their own teaching critically and use this to improve their effectiveness.
- Act as a role model for the school community following the school values.

This is an accurate description of the role:

Post Holder

Signed ……. Date……..

Please Print …….

Headteacher

Signed ……. Date……..

This job description will be reviewed regularly and may be subject to modification and amendment after consultation with the post holder