

JOB DESCRIPTION

EARLY YEARS TEACHER / TEAM LEADER

JOB DESCRIPTION FOR MAIN SCALE TEACHER

KEY RESPONSIBILITIES

1. To promote the vision and Values of Randolph Beresford Early Years Centre by providing a high-quality education for all its children.
2. Work with the Headteacher and Senior Leadership Team to provide an environment in which all staff and children are enabled to achieve success and to build towards achieving their potential.
3. To lead on planning and assessment for children in your classroom.
4. Ensure the effective management of children's pastoral well-being by actively promoting good behaviour.
5. To be an outstanding model of teaching practice, motivate and coach others in your team to follow your example.
6. To have a teaching commitment, taking responsibility for a key group of children
7. Always have due regard to the requirements of the Early Years Foundation Stage, the school curriculum goals, and principles of the nursery school.
8. Think creatively and imaginatively to anticipate and solve problems and identify opportunities.
9. To work alongside the school SENCO to plan for intervention and vulnerable groups and individuals.

CLASSROOM PRACTICE

Together with the other teaching staff, the teacher has the responsibility to :-

1. Teach children in the Centre, according to their educational needs.
2. To support the day to day management of your nursery class, taking an active role in long- and short-term planning for the nursery, ensuring that all areas of learning are covered.
3. To lead a team of professionals to provide a happy and secure environment for all children in the school.
4. Ensure, with all staff, that the inside and outside provision is set up attractively in line with the school's curriculum goals and daily planning.
5. Ensure that interventions and planned activities happen at the times stated on the planning sheet.
6. Ensure that displays reflect the current learning that is taking place in the nursery.
7. Ensure that resources are collected and ready to use for displays that will enhance children's learning.
8. Ensure that visits/outings are planned for, well organised, and developmentally appropriate so that they promote children's learning.

RECORD KEEPING

The teachers have a responsibility to:-

1. Observe and record the learning experiences of the children in the nursery to share with other practitioners for planning
2. Maintain records for a key group of children, share these records with parents, other staff members and professionals involved with the child.
3. Read through all the observation learning journeys for their classroom on our Family app regularly to ensure that relevant observations are being added and no children are being missed out.
4. Ensure that children's learning is recorded in a way that enables children to have access- for example floor books.
5. Ensure that a record is kept of all outings / visits and cooking so that all children have equal access to the curriculum.

6. Use the available records to assess each child's needs, and to discuss with the team ways of extending each child's learning.

EXTRA POINTS

- I. The above responsibilities are subject to School Teachers' Pay and Conditions of Employment.
- II. This job description will be reviewed annually and may be amended at any time after consultation with the post holder.
- III. To implement the school's Equal Opportunities Policies in all aspects of school life.
- IV. To demonstrate a willingness to define and develop personal and professional qualities and skills.
- V. To undertake all duties in accordance with the authority's policies, Health & Safety and the Children's Act.

PERSON SPECIFICATION

Criteria	Essential or Desirable	A (Application) I (Interview) T (Task)
Qualification and knowledge		
Qualified Teacher Status	E	A
Degree	E	A
Other Relevant Qualifications, knowledge or experience	D	A, I
Knowledge and understanding of the Early Years Foundation Stage curriculum	E	A, I
Experience of teaching in more than one school	D	A, I
Have knowledge of exemplar practices to demonstrate good working relationships with families and partners in the school community	E	A, I, T
Knowledge and Understanding		
Familiarity with current national developments in the Early Years`	E	A, I,
Recent professional Development in education and/or EYFS	D	A, I,
A good understanding of child development, pedagogy and factors affecting development and well-being	E	A, I, T
Knowledge and experience of special educational needs and inclusion	E	A, I
Understanding of Child Protection issues and procedures	E	A, I,
Experience		
Experience of leading a team and the understanding of the potential of team work to enhance the quality of education & Care provided	E	A, I,
Outstanding practitioner, experience of delivering a child centred active learning curriculum in an early years setting or classroom	E	A, I
Skills and abilities		
Able to demonstrate and articulate outstanding teaching practice. Able to lead and participate in professional development	E	A, I,
Ability to lead a team, manage and resolve conflicts	E	I
Flexibility, commitment and a desire to be involved in new initiatives. A teacher that walks the talk with resilience, reflection and energy.	E	I

Safeguarding		
Demonstrate understanding of and commitment to safeguarding children	E	A, I
Know and sustain a safe environment and employ practices that promote everyone's health & Safety	E	A, I