**FIVE RIVERS MULTI ACADEMY TRUST**

**JOB DESCRIPTION / PERSON SPECIFICATION**

|  |  |
| --- | --- |
| Post Title | **Teacher** |
| Grade | **Main Teacher Scale** |
| Responsible to | Principal |
| Responsible for |  |
| Purpose of job | *To teach designated pupils and undertake associated pastoral and administrative duties as well as other general responsibilities, having full regard for the Trust/schools ethos, aims and policies.*  *To Develop tasks related to the development of a curriculum area* |
| Normal base of work | **Tinsley Meadows Primary Academy, Norborough Road. S9 1SG**  – however there may be some requirement to work from other Five Rivers Trust sites as appropriate. |
| Safeguarding statement | Five Rivers MAT is committed to safeguarding and promoting the welfare and safety of children and expect all staff to share this commitment. The successful candidate will be required to complete a Disclosure Barring Service check in line with Section 115 of the Police Act 1997.  This post is exempt under the Rehabilitation of Offenders Act, so all criminal convictions must be stated, with dates. Failure to do so will disqualify individuals from appointment and, if appointed may render them liable to immediate dismissal without notice.  An individual disqualified from working with children through any of the various means available is guilty of an offence if he or she knowingly applies for or accepts any work in a regulated position i.e. classified as working with children (Criminal Justice and Court Services Act 2000).  The Five Rivers MAT will only offer appointments if the above checks are satisfactory; and will allow no unsupervised access to children before completion of all checks. |

**JOB DESCRIPTION: TEACHER**

|  |
| --- |
| The post holder must, at all times, carry out his / her duties and responsibilities within the spirit of the Five Rivers Multi Academy Trust, the Trust’s policies and within the framework of the Education Act 2002 and the School Standards |

**Employment Duties**

To be performed in accordance with the provisions of the School Teachers’ pay and conditions documents and within the range of teachers’ duties set out in that document (Part XII of the ‘Teachers Pay and Conditions Document).

**General Responsibilities**

* To pursue the aims of the school in a positive manner and promote the agreed ethos
* To work co-operatively within a whole staff team, and within the year/teaching and learning group to achieve continuous improvement with constant regard to quality in both learning and teaching
* To teach pupils according to their individual needs, including the planning and assessment of work in line with agreed policies of the school
* To monitor and assess children’s progress and report to parents
* To implement and maintain the school’s policy on discipline and behaviour
* To support the school’s endeavours to meet the needs of its community
* Participate in the school’s performance management process

**Particular responsibilities**

* To promote and monitor the organisation of the learning and teaching through a particular subject throughout the school

**KEY TASKS**

**Class Teacher Tasks:**

* To plan programmes of work for pupils in co-operation with teaching colleagues within the team in order to ensure that all children are taught by members of that team experience similar learning experiences]
* To plan worked matched to the individual needs of children and within the school’s agreed policy and schemes of work
* To produce written records of such planning in accordance with school policy
* To assess and record pupil’s acheivements and progress within the statutory requirements and the school’s assessment policy and report to parents**.**
* To contribute to meetings, discussions and management systems necessary to ensure the co-ordination of the work of the school as a whole.
* To ensure that the classroom is kept tidy and attractive, with children’s resources readily available for them to find independently.
* To contribute to the ideas within and implementation of the School Improvement Plan
* To supervise the use of support staff relevant to the class.
* To contribute to the provision of a safe and secure learning environment

**F**ootnotes:

1. The above details are not exhaustive and the postholder may be required to undertake tasks, roles, and responsibilities as may reasonably be assigned to him/her by the Senior Management Team.
2. This job description may be reviewed at anytime via consultation between the governing body and/or Senior Management Team representatives and the postholder as may be necessary and appropriate to the needs of the school. Trade union representation will be welcomed in any such circumstances.

Person Specification/Profile – Teacher

|  |  |  |
| --- | --- | --- |
|  | Essential | Desirable |
| **Qualifications** | Qualified teacher status |  |
| **Experience** | Experience in supporting the school’s monitoring and assessment procedure  Experience of successfully leading a curriculum area | Teaching experience across a wide range of year groups |
| **Abilities,skills and knowledge** | Excellent IT skills – sessions done via zoom  Ability to work across years 2 - 6  Understanding of and the ability to deliver high quality teaching  Understanding of standard required across the national curriculum  Ability to communicate a vision and inspire others  Ability to build effective working relationships  Ability to deal positively with challenging situations |  |
| **Personal qualities** | A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school  Ability to work under pressure and prioritise effectively  Commitment to maintaining confidentiality at all times  Commitment to safeguarding and equality | A good sense of humour  A calm and positive approach |