

Section 1 – About you

Throughout this form we ask for some personal data about you. This information will be treated in the strictest confidence. We will only use this information in line with data protection legislation.

Please answer the questions in this form as fully as you can. For equality reasons, sections 1-4 will not be shared with the shortlisting panel.

Please ensure you read the guidance notes before filling in this form.

Your application (All fields with * MUST be completed)

*Position applied for: **Teacher + EYFS Lead TLR 2a**

*Vacancy reference number:

*How did you find out about this vacancy?

Personal details (All fields with * MUST be completed)

*Title: Mr Ms Miss Mrs Other (please specify):

*Forenames:

*Surname:

*Address (for correspondence):

*Postcode:

*Email address:

Phone numbers: Home:

Work:

*Mobile:

Relationship to the Trust or School (All fields in this section MUST be completed, if applicable)

Please list any personal relationships that exist between you and any of members of The Trust / school community. This includes: trustees, staff and pupils.

*Name:	*Relationship to you:	*Role at School / Trust:

Section 2 – Keeping Children Safe in Education

The Trust will process a Disclosure and Barring Service (DBS) check before making appointments to relevant posts. The DBS check will reveal both spent and unspent convictions, cautions, and bind-overs as well as pending prosecutions, which are not “protected” under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. We will use the DBS check to ensure we comply with the Children Disqualification Regulations. Any data processed as part of the DBS check will be processed in accordance with data protection regulations and The Trust privacy statement.

Eligibility to work in the UK (All fields in this section MUST be completed)

The Trust will require you to provide evidence of your right to work in the UK in accordance with the Immigration, Asylum and Nationality Act 2006. By signing this application, you agree to provide such evidence when requested.

Are you eligible to work in the UK?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Is this subject to a Work Permit or Visa?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

Rehabilitation of Offenders Act 1974 (All fields in this section MUST be completed)

This post is exempt from the Rehabilitation of Offenders Act 1974, applicants are therefore not entitled to withhold information about convictions, cautions or bind-over orders which for any other purposes are “spent” under the provisions of the Act. Any information given will be completely confidential. Having a criminal record will not necessarily bar you from working with us. This will depend on the nature of the position and the circumstances and background of your offence.

I confirm that I am not barred from working with children or subject to sanctions imposed by a regulatory body.	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Signed (you may type your name as a substitute for your signature):	Date:	
Signed (in person if called to interview):	Date:	

Living or working outside the UK (All fields in this section MUST be completed)

The Trust will require you to provide evidence of your right to work in the UK in accordance with the Immigration, Asylum and Nationality Act 2006. By signing this application, you agree to provide such evidence when requested.

If you've live or worked outside of the UK in the last 5 years The Trust may require additional information to comply with “safer recruitment” requirements. If you answer 'yes' to the question below, we may contact you for additional information in due course.

Have you lived or worked outside of the UK in the last 5 years? Yes: No:

For Teaching Posts only (Please complete all applicable fields in this section)

Are you recognised by the DfE as a qualified teacher in this country?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
DfE Teacher Reference number:	Date awarded QTS:	
Date of completion of statutory induction (Newly Qualified Teachers / Early Career Teachers) or number of terms towards induction completed:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Are you subject to a teacher prohibition order, or an interim prohibition order, issued by the secretary of state, as a result of misconduct?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Are you subject to a Teaching Regulation Agency Prohibition check?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>

Section 3 – Equality & Diversity

We do not believe our team is a homogenous group; we recognise our people are individuals with differing needs, characteristics and behaviours. This is why equality and equity form the basis of every policy, every procedure and every practice. We are committed to protecting all characteristics under the Equality Act 2010 and the Public Sector Equality Duty.

As an organisation, we are taking particular action to tackle discrimination and promote equality of opportunity for people of colour and other minority ethnic groups across the trust.

We want to ensure equity for people with protected characteristics. (Under the Equality Act 2010 there are nine protected characteristics which make it unlawful for employers to discriminate against someone because of this. These are Age, Disability, Gender reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or belief, Sex/Gender and Sexual orientation)

Gender (All fields in this section are optional and any information provided will not be shared with the shortlisting panel)

If you prefer to use your own gender identity, please specify. [Click or tap here to enter text.](#)

<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Intersex	<input type="checkbox"/> Non-binary	<input type="checkbox"/> Prefer not to say	
Is the gender you identify with the same as your gender registered at birth?			<input type="checkbox"/> Yes:	<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say

Age (All fields in this section are optional and any information provided will not be shared with the shortlisting panel)

<input type="checkbox"/> 16-24	<input type="checkbox"/> 25-29	<input type="checkbox"/> 30-34	<input type="checkbox"/> 35-39	<input type="checkbox"/> 40-44
<input type="checkbox"/> 45-49	<input type="checkbox"/> 50-54	<input type="checkbox"/> 55-59	<input type="checkbox"/> 60-64	<input type="checkbox"/> 65+
<input type="checkbox"/> Prefer not to say				

Disability (All fields in this section are optional and any information provided will not be shared with the shortlisting panel)

The information in this form is for monitoring purposes only. If you believe you need a 'reasonable adjustment', then please discuss this with your manager, or the manager running the recruitment process if you are a job applicant.

Do you consider yourself to have a disability or health condition?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say
What is the effect or impact of your disability or health condition on your work? Click or tap here to enter text.	<input type="checkbox"/> Prefer not to say		

Religion or Belief (All fields in this section are optional and any information provided will not be shared with the shortlisting panel)

If other religion or belief, please specify. [Click or tap here to enter text.](#)

<input type="checkbox"/> No religion or belief	<input type="checkbox"/> Buddhist	<input type="checkbox"/> Christian	<input type="checkbox"/> Hindu
<input type="checkbox"/> Jewish	<input type="checkbox"/> Muslim	<input type="checkbox"/> Sikh	<input type="checkbox"/> Prefer not to say

Ethnicity (All fields in this section are optional and any information provided will not be shared with the shortlisting panel)

Ethnic origin is not about nationality, place of birth or citizenship. It is about the group to which you perceive you belong.

Prefer not to say

Asian or Asian British

<input type="checkbox"/> Indian	<input type="checkbox"/> Pakistani	<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> Chinese
Any other Asian background, please specify:			

Black, African, Caribbean or Black British

<input type="checkbox"/> African	<input type="checkbox"/> Caribbean
Any other Black, African or Caribbean background, please specify:	

Mixed or Multiple ethnic groups

<input type="checkbox"/> White and Asian	<input type="checkbox"/> White and Black African	<input type="checkbox"/> White and Black Caribbean
Any other Mixed or Multiple ethnic background, please specify:		

White

<input type="checkbox"/> English	<input type="checkbox"/> Welsh	<input type="checkbox"/> Scottish	<input type="checkbox"/> Northern Irish	<input type="checkbox"/> Irish
<input type="checkbox"/> British	<input type="checkbox"/> Gypsy or Irish Traveller			
Any other White background, please specify:				

Other ethnic group

<input type="checkbox"/> Arab	:	
Any other ethnic group, please specify:		

Section 4 – References

Please give the names of 2 people not related to you who are able to comment on your suitability for this post. One must be your present or last employer. If you are a teacher or have worked in a school previously, the referee must be the Headteacher. If you have not previously been employed, please provide details of two other suitable references. These may be character references from someone that knows you but not family members or anyone with whom you have a close personal relationship.

Reference 1

(All fields with * MUST be completed)

*Name:	*Name:
*Job title:	Job title:
*Address:	*Address:
*Postcode:	*Postcode:
*Telephone:	*Telephone:
*Email:	*Email:
*Type of reference (please indicate): Employer <input type="checkbox"/> Personal <input type="checkbox"/> Academic <input type="checkbox"/>	*Type of reference (please indicate): Employer <input type="checkbox"/> Personal <input type="checkbox"/> Academic <input type="checkbox"/>
If you do not wish us to contact this referee without your prior agreement, please tick this box <input type="checkbox"/>	If you do not wish us to contact this referee without your prior agreement, please tick this box <input type="checkbox"/>

Reference 2

(All fields with * MUST be completed)

*Declaration (To be signed by all applicants)

I agree to you storing and using the information I have given in this application form for recruitment purposes. I have read and understood the information contained in this application form. I declare that all information provided in this application form is true and accurate to the best of my knowledge. I understand that if I have made any false or misleading statements, or withheld any relevant information, it may result in disciplinary action including dismissal and possible referral of the Police.

The Trust reserves the right to verify any of the data supplied in your application.

*Signed (you may type your name as a substitute for your signature):	*Date:
Signed (in person if called to interview):	Date:

Applications will only be accepted if they are completed in full and should be returned by email to applications@tinsleymeadows.sheffield.sch.uk

office use only Application Number:	
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Section 5 – Employment

The Trust reserves the right to contact your current and/or previous employer(s) as part of our recruitment checks following any conditional offer of employment.

Current or most recent employment (Please complete all fields relevant to your application)

Employer/School name & address:	
Job title:	
Start date:	End date (if applicable):
Point of Scale:	Salary:
Additional allowances (if applicable):	
<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary / Fixed Term <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time (Please give details)	
Brief description of duties/responsibilities:	

Other previous employment (Please add rows if necessary) Please list the most recent first

Employer/School name & address	Dates (from/to)	Job title and brief description of duties <small>(give type of school & number on roll if applicable)</small>	Reason for leaving
Please clarify any gaps in your paid employment, if applicable.			

Section 6 – Education and Training

Please provide details of your education from secondary school onwards. You will be required to produce evidence of qualifications.

Please give details of training or professional development courses undertaken in the last 3 years that are relevant to your application

Education and Qualifications (Please add rows if necessary) Please list the most recent first

Name of School / College / University	Examinations passed and education level (e.g. Degree)	Grade	Dates (from/to)

Relevant Professional Development (Please add rows if necessary) Please list the most recent first

Name of School / College / University / Course Provider	Course title	Grade	Dates (from/to)

Section 7 – Information to Support your Application

Please use the space below to answer the questions in the five sections in order to indicate why you are applying for this post, and how you meet the requirements of the job description and person specification. Give supporting examples where appropriate. Include any further information about yourself that you feel is relevant.

Please observe any word or page limits for this section.

(maximum 500 words.)

Explain what attracted you to want to work at Tinsley Meadows and what you will bring to our team?

(maximum 500 words.)

How would you as a teacher contribute towards an environment which supports, nurtures and develops the whole child?

(maximum 500 words.)

Explain how you have developed yourself professionally in recent years and outline your hopes and aims around professional development, if you were successful in securing the role at Tinsley Meadows.

(maximum 500 words.)

What does diversity, equity and inclusion mean to you and how do you promote this through your role as a teacher?

(maximum 500 words.)

Explain how you would promote and lead excellent practice across the early years phase and share examples of your past experience.