

UPPERBY PRIMARY SCHOOL – QUALIFIED TEACHER JOB DESCRIPTION

Name of Teacher

Post held

Salary grade

This job description may be amended at any appropriate time, following consultation between the headteacher and teacher, and will be reviewed annually. Priorities for the year will be negotiated and highlighted.

Core purpose of post

To provide a high quality educational experience for all children

General duties and responsibilities

To carry out the duties of a school teacher as set out in the School Teachers Pay and Conditions Document and the Teacher Standards (and the Post-Threshold Standards as appropriate).

To continue to meet the required standards of Qualified Teacher Status.

Knowledge and understanding

- Have knowledge of and keep up-to-date with PSHE and Citizenship, the National Curriculum and the Agreed Syllabus for Religious Education
- Understand how pupil's learning is affected by their physical, intellectual, emotional and social development and understanding the stages of child development
- Select and make good use of ICT skills for classroom and management support
- Be familiar with the school's current systems and structures as outline in policy documents including the Health and Safety, Safeguarding and Child Protection Policies
- Understand and know how the national and local comparative and school data including National Curriculum test data can be used to set clear targets for pupil's achievement.

Planning, teaching and class management

- Plan and deliver the teaching programme for all pupils within the class in relation to PSHE and Citizenship, the new Primary Curriculum and the Agreed Syllabus for Religious Education with regard for the school's aim statement, own policies and schemes of work.

- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge
- Make effective use of assessment information on pupil's attainment and progress and in planning future lessons.
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident.
- Use a variety of teaching and learning styles to keep all pupils engaged.
- Be familiar with the Code of Practice and identification, assessment and support of pupils with special educational needs.
- Evaluate your own teaching critically to improve effectiveness.

Monitoring, assessment, recording, reporting and accountability

- Access and record each pupil's progress systematically with reference to the school's current practice, including the social progress of each child and use the results to inform planning.
- Mark and monitor class work and homework, providing constructive feedback and setting targets for future progress
- Provide reports on individual progress to the headteacher and parents as required.

Other professional requirements

- Establish and maintain effective working relationships with professional colleagues and parents
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
- Be aware of the need to take responsibility for your own professional development.

Signed.....Teacher

Signed Headteacher

Date

Review Date