

Job Description

Teaching and Learning Coordinator in Science

The role of the Teaching and Learning Coordinator in Science is to support the Faculty Leader in securing high quality teaching and learning throughout the Faculty.

Relationships:

- Line managed by Science Faculty Leader
- Any other designated Line Managers

Key Accountabilities:

- To role model high standards of teaching
- To champion and lead improvements in the quality of Science teaching
- To stay abreast of the latest developments in subject pedagogy and use this to drive improvements in Science teaching
- To work 1-1 supporting colleagues to ensure high-quality teaching
- To contribute to Faculty CPD
- To contribute to CPD across the school
- To attend any meetings required to help improve the quality of teaching
- To support the Faculty Leader in ensuring Schemes of Learning to promote high-quality teaching
- To support the Faculty Leader in effective curriculum design
- To contribute to the appraisal of Science staff
- To support the Faculty Leader in effectively monitoring the quality of teaching
- To support the Faculty Leader in the Faculty self-evaluation process
- To support the Faculty Leader in the smooth running of the Faculty

This role will be appraised through the School's Appraisal process.

The accountabilities in this job description are in addition to those covered by the Teachers pay and conditions document.

It may be modified to reflect or anticipate changes to the role, commensurate to the salary and job description.

Whilst every effort has been made to clearly define the role, each individual task to fulfil the role may not be identified here.

Name:

Date:

Signature: