

# Phoenix School



Our Values

**C**ommunity | **R**espect | **E**ngagement | **A**spiration | **T**rust | **E**quality

## TEACHING ASSISTANT

Sept 2024 Start

**Salary: NJC Scale 3 Point 5-6 £28,545 - £28,977 Pro-Rata**

**Actual Salary Starting from £22,549 - £22,890**

**Working Arrangements: Permanent | Term-Time Only | 32 Hours Per Week 8:45am – 3.30pm (including one evening until 4pm)**

We are currently looking to appoint Teaching Assistants who are able to work in across Primary and Secondary departments. Candidates should ideally have experience of working with children with special needs.

Split over three main sites with additional Satellite provisions, Phoenix supports young people aged between 3 and 19. We are an award-winning and “Outstanding” school (Ofsted, Nov 2018) accredited through the National Autistic Society and praised for our creative approaches. We are committed to safeguarding and promoting the welfare of our young people.

### The Role

- Support children and young people in the classroom
- Assist with personal care
- Complete relevant training
- Support the teacher with written records and organisation of activities
- Record behaviour incidents

### Our offer

The school will provide induction, training and career progression opportunities.

The post would suit an energetic and creative professional who is looking to make a difference to the lives of young people with autism and complex needs as well as furthering their own professional development.

### How to apply:

The application form can be found on the School website [www.phoenix.towerhamlets.sch.uk](http://www.phoenix.towerhamlets.sch.uk) and TES

**Please return completed application form to: [recruitment@phoenix.towerhamlets.sch.uk](mailto:recruitment@phoenix.towerhamlets.sch.uk)**

**Closing Date: 9am 16<sup>th</sup> April 2024**

**Shortlisting Date: 17<sup>th</sup> April 2024**

**Interviews & Assessment Date: 29<sup>th</sup> and 30<sup>th</sup> April 2024**

It will not be possible to re-arrange these dates.

If you are intending to apply, please ensure you are available to attend for an interview.

If you would like to discuss the post or visit please contact

**Jack Sims [jack.sims@phoenix.towerhamlets.sch.uk](mailto:jack.sims@phoenix.towerhamlets.sch.uk) (Secondary) or**

**Leanne Woodward [lwoodward@phoenix.towerhamlets.sch.uk](mailto:lwoodward@phoenix.towerhamlets.sch.uk) (Primary)**

The Governing Body of the school is committed to safeguarding and promoting the welfare of children, young people, and staff. The Executive Headteacher must ensure that the highest priority is given to following all safeguarding guidance and regulations. The successful candidate will require an enhanced DBS clearance. All of the school's Safeguarding and Child Protection policies are available on the school's website. We welcome applications from suitably skilled candidates regardless of ethnicity, gender, disability, sexuality, religion or age.