



## **ONE-TO-ONE TEACHING ASSISTANT**

St Anne's C.E. Primary School

St Anne's Vale

Brown Edge

ST6 8TA

Staffordshire

Tel 01782 503102

Email: [office@st-annes-browndedge.staffs.sch.uk](mailto:office@st-annes-browndedge.staffs.sch.uk)

St. Anne's C.E. Primary School are seeking to appoint an enthusiastic, ambitious and energetic Teaching Assistant (working with a KS1 child on a one-one basis) to join our committed team with immediate effect. The post is on a temporary, part-time basis - 15 hours per week based in a KS1 class. We would hope to be able to extend this contract in September 2026.

### **Details of the role:**

- To start 13<sup>th</sup> October, however this can be negotiated depending on successful candidate's notice period.
- 5 x Mornings 8.45am-12.00pm. (15-minute break per day applied)
- Term-time only
- FTE 37 hrs / week
- Grade 3
- SCP 3 (£25,185) FTE
- £13.05 per hour
- Actual Salary £8,808

### **The appointed candidate will be able to:**

- Provide 1:1 and small group work to support a child with additional needs.
- Provide structured support, including tutorial support, in accordance with specific work programmes designed and supervised by individual teachers.
- Use specialist knowledge/experience to provide appropriate support to the pupil in relation to their individual needs, e.g. behaviour management strategies.
- Involvement in the development and implementation of Individual Education, Behaviour, Support and Mentoring plans.

- Be passionate about working with children who have SEN and be able to assist in their social, health and hygiene development.

### **Support for the Teacher**

- Undertake marking of planned work.
- In conjunction with teacher, record pupils' progress, provide feedback to appropriate education professionals, e.g. LEA officers, Ofsted Inspectors.
- To support the teacher to develop appropriate learning plans to raise achievement.
- Co-ordinate and organise pupils attending extra-curricular activities/out of school activities under guidance of teacher.
- Provide general admin support, for classroom activities.

### **Closing date for applicants is Friday 26<sup>th</sup> September at 12.00pm**

Shortlisting will take place on Monday 29<sup>th</sup> September 2025 with successful candidates invited for the recruitment selection process week commencing Monday 6<sup>th</sup> October.

Visits to the school are warmly welcomed and prospective applicants are invited Friday 19<sup>th</sup> September at 2:30pm or Monday 22<sup>nd</sup> September. Alternatively, other appointments can be requested. This can be booked by contacting Mrs Dawn Rosson [office@st-annes-browndedge.staffs.sch.uk](mailto:office@st-annes-browndedge.staffs.sch.uk) or by telephoning 01782503102 or alternatively you are welcome to attend without booking.

We invite candidates from a range of educational backgrounds who will share our vision and passion for education and our Christian ethos.

"This School is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment"

St Anne's C.E. Primary School is committed to the safeguarding and welfare of children and young people and expects all its employees and volunteers to share this commitment. This post is exempt under the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020, and the successful applicant will be subject to an enhanced check by the DBS

In line with KCSiE 2025, we will carry out an online search as part of our due diligence on shortlisted candidates. This may help identify any matters that are publicly available online, which we might want to explore with you at interview.

If you have any queries please contact the office, Mrs Rosson, Office Manager [office@st-annes-browndedge.staffs.sch.uk](mailto:office@st-annes-browndedge.staffs.sch.uk) or by telephoning 01782503102.

Application packs are available for immediate download comprising job description & person specification, application form, recruitment monitoring

form and guidance notes. Please return application forms by email to [office@st-annes-browndedge.staffs.sch.uk](mailto:office@st-annes-browndedge.staffs.sch.uk) or by post to the above address.