

Person specification

Teaching Assistant

November 2026

Attributes	Essential	Desirable	How identified
Qualifications, Knowledge and Experience:	Knowledge and experience of effective safeguarding practice including KCSIE Excellent Maths and English skills Experience of working with school aged children school A commitment to raise standards of achievement for all pupils	TA Qualification Knowledge of early reading and phonics First Aid Certificate Experience of working with Early Years aged pupils Training and development related to Autism, Speech and Language Development and Down's Syndrome or any other SEND specialism An understanding of classroom roles and responsibilities including preparing the learning environment Attendance at INSET or training courses	Application/Interview
Planning and Organising:	Assisting the class teacher in preparing the working environment	Ability to maintain written records as necessary	Application/Interview

Attributes	Essential	Desirable	How identified
	Ability to follow lesson plans and to deliver these effectively to individuals or groups of children	Experience of delivering interventions in both English and Mathematics to individual children and groups Ability to adapt activities to meet the needs of SEND pupils.	
Management and Teamwork:	Experience of working effectively within a team Confident in supporting the teaching of the curriculum with an individual/group of children in Early Years.	Willingness to contribute to the full life of the school including community events	Application/Interview
Communicating and Influencing:	Ability to communicate effectively with pupils, parents and school staff Ability to build effective relationships with children, parents, colleagues and outside agencies	Experience of working with outside agencies	Application/Interview
Other Skills and Behaviours:	Work flexibly and respond to challenges as they arise Ability to take direction and use own initiative when required	Awareness of current developments in education Keen interest and knowledge of a curriculum subject area	Application/Interview

Attributes	Essential	Desirable	How identified
	Willingness to develop professionally Have a positive approach to behaviour management Understanding of school policies including safeguarding	Additional areas of expertise you could bring to the role Commitment to school's offer including Chaperone service and extracurricular or tutoring.	