

Lancashire County Council



| Person specification form | | |
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| Job title: Teaching Assistant - Level 2A | Grade: 2A | |
| Directorate: Children and Young People | Post number: | |
| Establishment or team: Morecambe Bay Community Primary School | | |
| Requirements (based on the job description) | Essential (E) or desirable (D) | To be identified by: application form (AF), interview (I), test (T), or other (give details) |
| Qualifications | | |
| Teaching Assistant Qualification (NVQ Level 2 or equivalent) | D | AF |
| GCSE Grade 'C' or above (or equivalent) in English and Mathematics | D | AF |
| Experience | | |
| Experience of working with or caring for children in a primary school setting | E | AF, I |
| Experience of Administrative work | D | AF |
| Experience of supporting pupils with challenging behaviour | D | AF, I |
| Experience of supporting pupils with additional needs | D | AF, I |
| Knowledge, skills and abilities | | |
| Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard | E | AF, I |
| Ability to relate well to children | E | I |
| Ability to work as part of a team | E | AF, I |
| Good communication skills | E | AF, I |
| Ability to supervise and assist pupils | E | I |
| Time management skills | D | I |
| Organisational skills | D | I |
| Knowledge of classroom roles and responsibilities | D | AF, I |
| Knowledge of the concept of confidentiality | E | I |
| First Aid Certificate | D | AF |
| Administrative skills | D | AF |
| Knowledge of the National Curriculum for KS1 and KS2 | D | I |
| Good numeracy and literacy skills | E | AF, I |
| Ability to make effective use of ICT | D | AF |
| Flexible attitude to work | E | AF, I |
| Other (including special requirements) | | |

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| 1. Commitment to safeguarding and protecting the welfare of children and young people | E | I |
| 2. Commitment to equality and diversity | E | I |
| 3. Commitment to health and safety | E | I |
| 4. Commitment to attendance at work | E | I |
| 5. Commitment to undertake in-service development | E | I |

Prepared by: Lee Dougan (Headteacher)

Date: March 2026

Note: We will always consider your references before confirming a job offer in writing.