



Havannah Primary School

Malhamdale Road

Congleton

Cheshire

CW12 2DF

Tel: 01260 542182

### IMPORTANT

#### THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a Criminal Record Check from the Disclosure and Barring Service. The level of check required for this job is an Enhanced Disclosure. Further information is contained in the Further Details document enclosed.

**JOB TITLE: TEACHING ASSISTANT SUPPORT (WITH SEND) GRADE: 4**

**UNIT/SECTION: Havannah Primary School, Congleton, Cheshire, CW12 2DF**

	Essential	Desirable	How Identified
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>NVQ level 3 or equivalent, e.g. BTEC National Diploma or Higher National Diploma (HND)</li> </ul>	<ul style="list-style-type: none"> <li>Evidence of recent training</li> </ul>	Application Form
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience of working with children</li> <li>Ability to work 1:1, in a whole class setting.</li> <li>Experience of creative approaches to learning</li> <li>Experience of working closely with a class teacher and teaching assistants</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working in a similar post</li> <li>Experience of working with children with Special Educational Needs</li> <li>Experience of working with children with ASD</li> </ul>	Application Form Letter of Application Interview

<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Committed to providing the best for children</li> <li>• High levels of energy, enthusiasm, commitment and organisation</li> <li>• Solution focused</li> <li>• Effective interpersonal and communication skills</li> <li>• Co-operative and flexible approach to work</li> <li>• Ability to work confidently and independently</li> <li>• Welcoming, nurturing, approachable and a sense of humour</li> <li>• To work as part of a team and be a team player</li> </ul>		Interview  Letter of Application
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