**Vacancy Advert**

**Job Title:** Teaching Assistant

**Closing Date:** 3rd September 2024

**Interview Date:** Week commencing 9th September 2024

**Start Date:** ASAP

**Hours of work:** Variable hours initially for 30 hrs per week, 39 working weeks per year (includes CPD days) plus holidays (45.4506 paid weeks)

**Salary :** £16,680.16 per annum (£12.23 per hr)

**Location:** Pencalenick School, St Clement, Truro, TR1 1TE

**NOR:** 140

**Contract type :** Permanent

Pencalenick School is a highly successful Academy Trust School that lies in the heart of Cornwall, providing high quality education and support for pupils age 11-16 with complex learning difficulties and disabilities. The school is a member of the Special Partnership Trust, an ambitious and inspiring collaboration of specialist provision in Cornwall, with a focus on excellence in learning for everyone.

We are seeking to appoint a self-motivated, caring and dedicated Teaching Assistant. As a key member of staff you will take a pro-active role in the support of the educational and physical needs of the pupils with a focus on an individual’s support.

The successful candidate will be required to work alongside class teachers and Teaching Assistants and to follow any recommendations/guidance from multi agency teams. Experience of supporting students with complex and multiple learning needs or disabilities is a must, along with the confidence to manage emotional or behavioural difficulty.

The successful candidate will have:

* A minimum of two years relevant experience working with children, preferably in an educational setting
* Excellent interpersonal and communication skills
* A good understanding of safeguarding children
* High quality planning, annotation and recording skills
* An ability to work on their own initiative and be self-motivated.

A commitment to continuing professional development is necessary; we work closely together and roles may be interchangeable to meet children’s needs.

In return, as well as your salary, the following benefits would form part of your total reward:

* 37 days paid holiday (including bank holidays) from start of employment with the Trust
* Local Government or Teachers Pensions Scheme
* Employees Assistance Programme to support staff wellbeing
* Discounts on new O2 phone contracts and access to ‘Extra Special’, the Trust’s employee benefits and perks hub, which included hundreds of retailer discounts and wellbeing portal
* Simply Health Plan – supporting our employees, and their families, with health care costs
* Extra Special Membership, offering discounts on supermarket and other shopping
* Discounted gym memberships with Better Leisure
* Bike 2 Work Scheme
* Microsoft Office 365 Licences, you are able to use your work account to use excel, word and office packages on your home computer
* Eye Test Reimbursements
* First Aid & Fire Warden Allowances
* Long Service Vouchers

Pencalenick School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All offers of employment are subject to the satisfactory completion of checks and references, including an Enhanced Disclosure and Barring Service (DBS) check. Applicants should also be aware that an online search will be undertaken for all shortlisted candidates.

If you have the commitment, energy, initiative and drive to help us meet our core values, then we welcome your application.

Please visit the school website [www.pencalenick.org](http://www.pencalenick.org) for further information and an application pack.

Completed applications should be returned to secretary@pencalenick.org for the attention of Mrs J Platts by 3rd September 2024.