Job Description

CSET

As well as the responsibilities set out below there may on occasion be reasonable requests for other duties not listed. These will always be within the scope of your role and capability.

Job Title	Education Support	Location	Charfield Primary School	Hours	30 hours
Reports to	SENDCo	Line Manages	N/A	Grade	10

Qualifications: A good standard of general education

Role Profile

Ensure that pupils are empowered in having the complete school experience regardless of needs and that they are able to achieve their personal academic success.

To also complement the professional work of teaching staff by taking responsibility for designated learning activities to support literacy, numeracy and wider curriculum provision and improve outcomes. This may involve taking a lead responsibility for the delivery of defined learning activities and to advise staff in strategies to support specific students in the classroom

Person Specification

You are able to work under the direct instruction of teaching/senior staff, usually in the classroom with the teacher, to support access to learning for students and implement targeted provisions when identified.

Have flexibility to provide general support for pupils outside of the classroom when necessary.

You will have a commitment to undertake continuing professional development in any specialist area of responsibility.

You'll be personable and be able to build effective relationships with pupils and your peers and colleagues across the Trust, so will be personable and approachable.

You will be a positive role model for the students.

Responsibilities

- Under direction to participate in the delivery of local and national learning strategies.
- To make a contribution to the planning and preparation of learning activities for students identified as needing alternative school provision.
- To provide the relevant teacher(s) with appropriate feedback and reports on student achievement, progress and development.
- To promote the inclusion and acceptance of all students within the classroom.
- To use ICT effectively to support learning activities and to develop students' competence and independence in its use.
- To participate in the organisation or provision of supervisory arrangements for students during break times and on out-of-school activities.
- To comply with, promote and contribute to the review of whole school policies and procedures including those relating to child protection, behaviour management and health and safety.