



Person Specification: Teaching Assistant

Attributes	Criteria	Desirable/ Essential	Method of Assessment
Experience	<ul style="list-style-type: none"> Working in a school or other educational establishment Experience of working with 11-16 age group 	Desirable Desirable	Application form Interview References
Qualifications	<ul style="list-style-type: none"> 5 GCSE's with a minimum of Grade C or above in English, Maths GCSE Science 	Essential Desirable	Application form Certificates Interview
Skills	<ul style="list-style-type: none"> Effective communication, interpersonal and organisational skills Good ICT Skills to store and retrieve data Knowledge of school systems Ability to handle confidential information with discretion Diplomatic Ability to work as part of a team Active approach to problem solving 	Essential Essential Desirable Essential Essential Essential Essential	Interview References
Knowledge	<ul style="list-style-type: none"> Knowledge of school's behaviour policy and procedures that support school and classroom practices. Knowledge of child safeguarding procedures Understanding of the varied needs of children. 	Desirable Desirable Desirable	Application form Interview References
Attitude	<ul style="list-style-type: none"> Self-motivated with a can-do attitude Caring, patient and understanding nature A willingness to develop and evolve their role through independent study, further training and commitment to CPD. Reliability 	Essential Essential Essential Essential	Interview References