

Teaching Assistant

Aureus School - Job Description

Job Title	Teaching Assistant	Job Reference	
Location	Aureus School, Didcot	Travel Required	No
Salary Range	Associate 2	Date Posted	April 2024
Core Purpose:			
<ul style="list-style-type: none"> To support the education and progress of students who need additional support with their learning 			
Key Responsibilities:			
<ul style="list-style-type: none"> To complement the work of the teaching staff in the classroom by contributing to a range of teaching and learning activities and supporting and supervising students Assists with planning, preparation and development of work programmes for individuals and groups of students and prepares resources to support learning activities To monitor and evaluate student progress and reports on this to the SENDCO To be familiar with the intervention programmes (IEP, PSP, Risk Assessments) or Education, Health and Care Plan (EHCP) of individuals and to use this knowledge to inform support of these students To maintain records of intervention: completion of daily records, upkeep of a personal folder of student need, records of 1:1 and small group interventions; and to make these available for inspection upon request by the SENDCO or other another senior member of staff To work collaboratively as part of a team to ensure that the well-being, social and personal development of students enhances learning opportunities and life skills To deliver specified work to individuals, groups and whole classes as determined by the SENDCO in accordance The Education (Specified Work and Registration) Regulations 2003 To develop and uses specialist skills, in for example, literacy, numeracy or science, to contribute to student learning To understand and assists in interpreting school policies To undertake from time to time such work as may be determined by the SENDCO To promote high standards of behaviour and a good working ethos To develop effective working relationships within the school To contribute to the wellbeing of students according to our policy To play a full and active part in the life of the school community, and support its ethos To support and contribute to the school’s responsibility for safeguarding students To maintain confidentiality in and outside the workplace To undertake other reasonable tasks commensurate with the grading and level of the role 			
Accountable To:			
<ul style="list-style-type: none"> SENDCO GLF Schools expects its employees to work flexibly with the framework of the duties and responsibilities above. This means that the post holder may be expected to carry out work 			

that is not specified in the job profile but which is within the remit of the duties and responsibilities.

Safeguarding:

GLF Schools is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Employment is subject to a satisfactory enhanced disclosure from the Disclosure and Barring Service (DBS).

As a Trust, we are happy to discuss flexible working opportunities. We particularly welcome applicants from under- represented groups including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion.