



# Teaching Assistant

**NJC Scale 3 Point 5-6 £30,120 - £30,552 Pro-Rata | Actual Salary Starting from £23,793 - £24,134**  
Permanent | Term-Time Only | 32 Hours Per Week 8:45am – 3.30pm (including one evening until 4pm) |  
September 2025

Following significant growth in our school, we are looking to appoint Teaching Assistants who are able to work in across Primary and Secondary departments. Candidates should ideally have experience of working with children with special needs.

Phoenix School is a well-established with over 500 Students. It is an Outstanding (Ofsted 2024) special school for students aged 3-19 with severe language and communication difficulties including autism. The school offers a unique service to the children of Tower Hamlets. We are an award-winning school and accredited through the National Autistic Society; praised for our creative approach to working with children with autism. Phoenix was awarded a commendation for its excellent work across the school.

## The Role

- Support children and young people in the classroom
- Assist with personal care
- Complete relevant training
- Support the teacher with written records and organisation of activities
- Record behaviour incidents

## Our offer

The school will provide induction, training and career progression opportunities.

The post would suit an energetic and creative professional who is looking to make a difference to the lives of young people with autism and complex needs as well as furthering their own professional development.

## How to apply

The application form can be found on the school website [www.phoenix.towerhamlets.sch.uk](http://www.phoenix.towerhamlets.sch.uk) and TES  
Please return completed application form to: [recruitment@phoenix.towerhamlets.sch.uk](mailto:recruitment@phoenix.towerhamlets.sch.uk) - CVs are not accepted  
**Closing date: 9am, 22<sup>nd</sup> April 2025** | Shortlisting: 23<sup>rd</sup> April 2025 | Interviews & Assessment: 28<sup>th</sup> & 29<sup>th</sup> April 2025

It will not be possible to re-arrange these dates.

If you are intending to apply, please ensure you are available to attend for an interview.

If you would like to discuss the post or visit, please contact

Emily Bere, Head of Secondary and Sixth Form: [emily.bere@phoenix.towerhamlets.sch.uk](mailto:emily.bere@phoenix.towerhamlets.sch.uk) (Secondary) or  
Leanne Woodward, Assistant Head of Primary: [lwoodward@phoenix.towerhamlets.sch.uk](mailto:lwoodward@phoenix.towerhamlets.sch.uk) (Primary)

Our school is committed to safeguarding and promoting the welfare of children, young people, and staff. The successful candidate will require an enhanced DBS clearance. We welcome applications from suitably skilled candidates regardless of ethnicity, gender, disability, sexuality, religion or age.

Community | Respect | Engagement | Aspiration | Trust | Equality