

**PERSON SPECIFICATION**

**TEACHING ASSISTANT**

	<b>Essential</b>	<b>Desirable</b>	<b>Assessment Method</b>
<b>Training and Qualifications</b>	<ul style="list-style-type: none"> <li>• Education to GCSE/O level standard or equivalent</li> <li>• Pass grade in both English and Maths</li> </ul>		<ul style="list-style-type: none"> <li>• Application form</li> <li>• Qualification certificates</li> </ul>
<b>Experience</b>		<ul style="list-style-type: none"> <li>• Experience of working with young people</li> <li>• Previous experience in a learning support role</li> <li>• Experience of working with students who have SEMH needs</li> </ul>	<ul style="list-style-type: none"> <li>• Application form</li> <li>• Interview</li> <li>• References</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Good communication and interpersonal skills</li> <li>• Good organisational skill</li> <li>• Ability to work with and communicate with young people</li> <li>• Basic ICT skills e.g. word, excel</li> <li>• Ability to keep calm and demonstrate patience</li> </ul>		<ul style="list-style-type: none"> <li>• Application form</li> <li>• References</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Ability to maintain confidentiality</li> <li>• Patience and a calm approach</li> <li>• Ability to work on his/her own initiative and as part of a team</li> <li>• Display commitment to protection and safeguarding of children and young people</li> </ul>		<ul style="list-style-type: none"> <li>• Interview</li> <li>• References</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• To be willing to undertake training as necessary for the successful completion of the role</li> <li>• To be willing to take on new challenges and continue professional development</li> </ul>		<ul style="list-style-type: none"> <li>• Interview</li> </ul>