

# CHENDERIT SCHOOL

## Person Specification – Teaching Assistant

<b>Key Criteria</b>	<b>Essential</b>	<b>Desirable</b>	<b>Measured by</b>
<b>Education, Qualifications, Training</b>	<ul style="list-style-type: none"> <li>- Good general level of education (to GCSE standard) with competence in literacy and numeracy</li> <li>- Experience in the use of ICT</li> <li>- First Aid (training will be provided)</li> <li>- Assisting students, where necessary, with their personal needs e.g. toileting</li> </ul>	<ul style="list-style-type: none"> <li>- Completion of DfE Teacher Assistant Induction Programme</li> <li>- NVQ 1 Teaching Assistant qualification</li> <li>- Training in relevant learning strategies, e.g. literacy</li> </ul>	Application Form
<b>Experience</b>	<ul style="list-style-type: none"> <li>- Good organisational and communication skills</li> </ul>	<ul style="list-style-type: none"> <li>- Direct school experience working as a TA</li> <li>- Experience of working with young people aged 11 – 16</li> <li>- Evidence of working as part of a team</li> </ul>	Application Form Reference
<b>Job Related Aptitude and Skills</b>	<ul style="list-style-type: none"> <li>- Commitment to equality of opportunity, child protection and safeguarding.</li> <li>- Commitment to the Health and Safety of students and staff.</li> <li>- Ability to work collaboratively and effectively within a team environment</li> <li>- Ability to promote a positive ethos and role model positive attributes</li> <li>- Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration and demonstrate concern for their development as learners</li> <li>- Ability to motivate and engage young people</li> <li>- The ability to converse at ease with members of the public and provide advice and information in accurate spoken English is essential for the post</li> </ul>	<ul style="list-style-type: none"> <li>- Awareness of current developments in education</li> <li>- Understanding of the national curriculum</li> <li>- Basic understanding of child development and learning</li> <li>- An ability to offer personal care and hygiene</li> </ul>	Application Form Reference Interview
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>- Professional approach</li> <li>- Willingness to accept training and develop new skills in key areas of the job</li> <li>- Able to demonstrate discretion, confidentiality and commitment</li> <li>- Flexible and good humoured approach</li> <li>- A commitment to diversity and equality in the working relationships and practice</li> <li>- Enthusiasm for working with students</li> <li>- Record of good attendance and punctuality</li> </ul>		Application Form Reference Interview