

Person Specification

Teaching Assistant

	Essential	Desirable
Qualifications, Knowledge and Skills	- GCSE English and Maths A* - C or equivalent. - Good literacy, numeracy and IT skills.	- First Aid training. - Full clean driving license - Level 3 Teaching Assistant qualification/ NVQ Level 3 or equivalent.
Personal Development and Additional Learning	- Ability to stay calm under pressure and meet deadlines - Ability to be self-directed - Ability to work within a team - Good organisational skills - Confidence to work with a wide range of people and abilities. - Ability to use basic IT packages such as Microsoft Office.	- An awareness of the factors which affect the way people learn. - Ability to think creatively and contribute new ideas.
Experience and Personal Attributes	- Ability to promote a positive ethos and role model positive attributes - Experience of working with young people	- Ability to bring experiences to the school which enrich and enhance the community. - Previous experience of having worked in an educational environment. - Knowledge of government inclusion agenda.
Initiative and Motivation	- Commitment to personal continuous professional development. - Ability to communicate effectively and concisely - Ability to build effective working relationships with students and colleagues.	
Commitment	Commitment to diversity and equality of opportunity in all working practices.	
Attendance	A good attendance record in current employment, (not including absences due to disability).	

***The postholder is required to ensure they have the appropriate business insurance to meet the requirements of the post.**