

TEACHING ASSISTANT

32.92 hours per week, plus one annual training day (6.5 hours)

Term-time only (37 weeks per year)

Pay Scale 1, points 3–6 £25,861 - £27,149 FTE

Actual salary: **£19,264 – £20,223 per annum** (74.49% FTE)

Preferred hours: Monday–Friday, 8.30am–3.40pm (negotiable)

Start date: November 2026



MAKE A REAL DIFFERENCE – EVERY SINGLE DAY

Are you passionate about helping young people succeed? Are you considering a career in education or looking to take your first step in a supportive, high-performing school?

We are seeking a motivated and caring Teaching Assistant to join our dedicated team. This is an excellent opportunity for someone who enjoys working with secondary-aged students and wants to make a positive difference to their learning and wellbeing. The role is particularly well suited to those looking for a term-time position, including recent graduates or individuals exploring a future career in teaching or education.

Who This Role Is For

This is for someone looking to begin their career in a school, and prior experience is not essential. We are looking for someone who:

- Is enthusiastic, caring, and reliable
- Enjoys working with young people
- Is keen to learn and develop their skills in an education setting
- May be considering teacher training or another education-based career

You will receive guidance, training, and support from experienced staff, making this an ideal opportunity to gain valuable school-based experience.

Above all, you will share our commitment to student wellbeing, inclusion, and achievement, and to supporting every young person to succeed.

ABOUT THE ROLE

As a Teaching Assistant, you will:

- Support students in lessons, small groups and targeted interventions
- Work closely with teachers and SENCOs to deliver tailored learning support
- Help students build respect for themselves and others
- Prepare students to be successful, building their confidence, independence and a love of learning
- Be part of a collaborative and highly supportive Inclusion team
- Assist with literacy, numeracy, and general learning activities
- Contribute to a positive, inclusive, and supportive school environment

The role includes working within our Designated Special Provision (DSP) for students with Moderate Learning Difficulties (MLD), offering a bespoke and nurturing curriculum that enables outstanding progress.

WHY JOIN CATMOSE COLLEGE?

Catmose College is part of the Rutland and District Schools' Federation, alongside Catmose Primary and Harington School, offering excellent opportunities for professional development and career progression across the Federation.

We are proud to offer:

- A strong, supportive Teaching Assistant team
- Outstanding technology-rich facilities and purpose-built laboratories
- A genuine commitment to ongoing professional development
- Access to the Local Government Pension Scheme
- Priority school admission for children of staff to the College
- Subsidised staff restaurant and complimentary lunch on training day
- Cycle-to-work salary sacrifice scheme
- Free on-site parking
- Opportunities to be involved in trips, activities and wider school life
- On-site staff gym

WHO WE'RE LOOKING FOR

You don't need previous school experience to apply. We welcome applications from:

- Experienced Teaching Assistants
- Those new to education and eager to learn
- Candidates seeking flexible working arrangements

Most importantly, you will be enthusiastic, patient, reliable and committed to supporting young people.

We are committed to being an inclusive employer and welcome applications from candidates looking for a variety of flexible working arrangements.

If you have any questions regarding the role, please contact Claire Pugh (Vice Principal) via email cpugh@catmosecollege.com

HOW TO APPLY

Application forms and information are available online at www.rutlandfederation.com or by emailing office@rutlandfederation.com

- You should write a letter of application on no more than 2 sides of A4.
- You should complete all sections of the application form.
- On the form clearly state the names, addresses, telephone numbers and e-mail addresses of two professional referees; it is our usual practice to ask for references before shortlisting and always to ask for references before interviews.
- It is a condition of employment that you can provide proof of identity and qualifications gained.
- **Applicants must be willing to undergo child protection screening appropriate to the post including checks with past employers and the Disclosure and Barring Service.**
- Further information is within our Staff Recruitment Policy which can be found online at www.rutlandfederation.com/policies

Please note that due to the high number of applications we receive for positions, your application is unlikely to be considered if you do not follow these requirements. CVs are not accepted. The closing date is 9am on Monday 12 October 2026.

You should send your application to Stuart Williams, Executive Principal, Catmose College, Huntsmans Drive, Oakham, Rutland, LE15 6RP. Applications can also be emailed to office@rutlandfederation.com

SAFEGUARDING

The Federation is committed to safeguarding and promoting the welfare of all students in our care and expects all staff to share this commitment. We provide safeguarding training to all staff on an annual basis, and all staff are responsible for ensuring safeguarding, health and safety policies are implemented in line with Federation policy and current legislation. Please familiarise yourself with our Safeguarding Policy, available online at www.rutlandfederation.com/policies

This position advertised is a 'regulated position' which means it will involve regular contact with children and young people; under the Safeguarding Vulnerable Groups Act 2006 it is an offence to apply for this role if you are barred from engaging in regulated activity relevant to children. This position is also 'exempt' from the Rehabilitation of Offenders Act 1974.