Huttoft Primary and Nursery School
Teaching Assistant and Midday Supervisory Assistant

Are you passionate about supporting children to learn and giving them the best start in life and hold an qualification to work in EYFS? Do you have experience of working within a classroom? Then this could be the job for you!

Key Responsibilities:

- Work with teachers to support, guide and help our children succeed
- To work with individual children having special or particular needs, in accordance
- with the child's EHCP where appropriate and\or groups of children as directed
- by the teacher
- Assist with the planning and preparation of activities, and in the delivery of local and national initiatives e.g. literacy and numeracy strategy
- Be familiar with relevant Education, Health and Care Plans (EHCPs) and other individual plans for the pupils you support.
- Assist with the preparation of classroom resources and learning materials.
- Responsible for the supervision of pupils during the midday break maintaining discipline and creating a positive atmosphere.
- Distribute meals, wash and stack away tables, chairs, and clean dining area as required.

Benefits:

- A temporary, part-time role of 15 hours per week Teaching Assistant and 0.75 hours per week SMSA, for 39 weeks per year until 31 August 2027
- Salary upon appointment for Teaching Assistant role Grade 3 Scale Point 6 £25,614 (actual £10,123). Salary upon appointment for the SMSA role Grade 2 Scale Point 3 £25,219 (actual £437).
- Access to wellbeing support, physio, counselling and GP services.
- Discounted gym membership.
- Excellent training opportunities to support career progression.
- Access to the Local Government Pension Scheme.
- Access to Salary Sacrifice Schemes including Childcare Vouchers and Cycle to Work.
- Employment within a strong and progressive educational trust with firm family values.

Join Us:

- View the Job Description
- Complete the Support Staff Application Form www.horncastleeducationtrust.org
- Email it to office@huttoft.lincs.sch.uk by 23rd November 2026 at 3:00pm

We believe that every student whatever their background has the right to flourish, to achieve and to succeed and everything undertaken by Horncastle Education Trust should have this ambition at its heart.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post is subject to enhanced DBS disclosure, medical, reference and online checks, and all pre-employment checks are in line with 'Keeping Children Safe in Education'.

We are committed to promoting equality, diversity and inclusion within our recruitment process.

Huttoft Primary & Nursery School
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