

**Job Title: Teaching Assistant Apprenticeship**  
**Location: Wynyard CE Primary School (Melrose Learning Trust)**  
**Start Date: 1<sup>st</sup> September 2025**  
**Contract Type: Fixed Term**  
**Salary: National Apprenticeship Wage as applicable**  
**Weekly Hours: 35h**  
**Working Weeks: 190 days TTO + 5 days**

### **About Us:**

At Wynyard CE Primary School, our school vision reflects a commitment to provide children with high achievement, confidence and strong moral values. It is driven by our desire to offer the best possible education for our pupils in partnership with parents and the local community. Wynyard Church of England Primary School opened in September 2015, quickly establishing itself within the local community, as well as achieving an 'Outstanding' grade from Ofsted in 2018 and 2024.

### **Job Role:**

We are seeking a compassionate and caring individual to join our team as a Teaching Assistant Apprentice from September 2025. The successful candidate will play a vital role in providing inclusive support to all pupils, including those with additional learning needs, ensuring all children have equal access to education and opportunities for success. If you are a committed, enthusiastic person with a passion for Primary Education, we invite you to express an interest in joining our team.

This is an exciting opportunity for a team player wanting to work in a brilliantly supportive, inspiring, and enjoyable working environment, giving you the opportunity to make a positive difference to the lives of young children every day.

### **Key Responsibilities:**

- Work closely with class teachers and Teaching Assistants to contribute to the delivery and evaluation of the learning process for all pupils, including those with additional needs
- Provide one to one and small group interventions to help pupils overcome learning barriers and achieve academic progress
- Assist in the creation and adaptation of learning materials to suit pupils individual needs
- Foster a supportive and inclusive environment throughout school where all pupils feel valued and respected
- Select, prepare and clear away classroom materials and learning areas ensuring they are available for use, including developing and presenting displays
- Undertake break and lunch supervision as required
- Participate in before and after school clubs
- Be proactive in completing all CPD and responsibilities to complete academic aspects of an apprenticeship.

### Our ideal candidate will have:

- A passion for working with children and a commitment to promoting well-being and academic development
- Have excellent communication and interpersonal skills, with the ability to form strong and supportive relationships with children, families and staff
- Demonstrate patience, empathy and a positive attitude towards overcoming challenges
- A resilient, proactive and positive nature
- High levels of enthusiasm, energy and positivity when working with pupils
- Relevant qualifications or training within education, childcare or working with additional needs

### How to Apply:

If you have the skills and drive to be successful, please submit your application to [admin@wynyardprimary.org.uk](mailto:admin@wynyardprimary.org.uk)

Visits to school are encouraged, please contact us and we will arrange a convenient time.

For more information about us, please visit [www.wynyardprimary.org.uk](http://www.wynyardprimary.org.uk) or contact the school office on 01740 555005 or [admin@wynyardprimary.org.uk](mailto:admin@wynyardprimary.org.uk).

**Closing Date for Applications:** Monday 7<sup>th</sup> July 2025

**Interviews:** Wednesday 9<sup>th</sup> July 2025

**Position Available:** 1<sup>st</sup> September 2025

*Wynyard CE Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful applicant will be subject to relevant vetting checks in line with Keeping Children Safe in Education Part 3, including an enhanced disclosure, satisfactory references, before an offer of employment is confirmed. All shortlisted candidates will be subject to an online check as part of the safer recruitment process. Wynyard CE Primary School welcomes a diverse population of both children and staff and is committed to promoting and developing equality of opportunity in all its functions.*