

Person Specification

Job Title:	Teaching Assistant based in the Nursery
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Experience (*essential requirements*)

1. Have experience of working with children

Experience (*desirable*)

2. Have experience of working with children, particularly in relation to Early Years
3. Experience of key worker system
4. Working with pre-school children who have been identified as having special educational needs
5. Experience of record keeping

Qualifications/Training (*essential requirements*)

1. GCSE English and Maths at Grade C or above

Qualifications/Training (*desirable*)

2. Childcare qualification, NVQ3, N.N.E.B, BTec or equivalent
3. First Aid

Knowledge/Skills (*essential requirements*)

1. Good spoken and written English.
2. Knowledge of the developmental needs of the pre-school child.
3. The ability to work as part of a team - establishing and maintaining effective working relationships with teachers, other members of staff and parents.
4. Respect and value the different experiences, ideas and backgrounds others can bring to work and to teams.
5. The ability to accept guidance and direction from teachers.
6. Ability to relate well to children and adults.
7. The ability to communicate effectively and work cooperatively with individuals and groups of children, teachers, parents and other members of staff.
8. Confidence to work from own initiative, organise time effectively and to be flexible and adaptable.
9. Ability to work in and promote a child centred environment showing sensitivity to the needs of children.
10. Commitment to working in partnership with parents and other professionals.
11. An understanding of and commitment to inclusive education.
12. Willingness to attend appropriate training.
13. Commitment to the protection and safeguarding of children and young people.
14. Value and respect the views and needs of children.
15. Willing to work willingly within organisational procedures, processes and to meet required standards for the role.
16. Committed to continual personal and professional development.
17. Reflective and able to learn from past experiences.