



Part 2
Application Form for Employment
Personal details, special category and
criminal conviction data and declarations

Please complete all sections on this form and submit alongside Part 1 of your application. Both parts can be submitted together but as two separate documents.

Name

Application for the position of

Personal Details

Can you please ensure that you complete this section fully as this will enable us to contact you if you are invited to the next stage of the process.

First Name:		Title:
Surname:		
Former Name(s):		
Address:		
Post code:	Telephone no:	
Mobile no:	Email Address:	

Do you require any special arrangements to be made for your interview/assessment on account of a disability?	
Yes	No
If yes, please give brief details of the effects of your disability on your day-to-day activities and any other information you feel would help us to accommodate your needs during your interview/assessment and thus meet our obligations under the Equality Act 2010:	

Criminal Convictions

For positions not involving work with children, families, and vulnerable adults.

(A criminal conviction is not necessarily a bar to employment)

Do you have a criminal conviction which is unspent?	Yes	No
Or pending against you?	Yes	No

For positions working with children, families, and vulnerable adults only.

Have you ever been convicted of a criminal offence?	Yes	No
Is the offence "spent" as defined by the Rehabilitation of Offenders Act 1974?	Yes	No
Do you have a criminal conviction which is unspent?	Yes	No
Or pending against you?	Yes	No

Right to Work

Are there any restrictions on your right to work in the UK?	Yes	No
If Yes, please state restrictions and the expiry date of any permissions		

I confirm that I am not included on the children's barred list of people formally barred from working in schools, disqualified from working with children, or subject to sanctions imposed by a regulatory body. I certify that the information given by me on this Application Form is true and to the best of my knowledge and I understand that if I am appointed and such information is subsequently found to be materially incorrect, Chipping Campden School or Chipping Campden School Enterprises Ltd will be entitled to terminate my employment without notice.

To comply with the Equality Act 2010, we have not requested information about your sickness absence record. You should be aware that regular attendance at work is an essential requirement of this role. Confirmation of your sickness absence record with your current or past employer will be sought where possible should you be offered the position.

Signed/Name: _____

Date: _____

Data Protection

The information supplied on this form is being collected as part of the school's recruitment and selection procedures. If you are successful with your application the information will also be used for the determination and payment of salary and to produce a Statement of Particulars. When you complete this form you are giving your consent to the school to hold and use personal information for these purposes. Personal data collected during the recruitment process is in accordance with our Data Protection Policy and Job Application Privacy Notice. The information you provide may also be disclosed to relevant statutory bodies. The application forms of unsuccessful candidates will be retained for six months, after which time they will be destroyed.