

# Person Specification: Teaching Assistant

## Cranleigh C of E Primary School



**Responsible to:** Headteacher | **Grade:** SP3

### Qualifications and Experience

#### Essential:

- English and Mathematics GCSE (or equivalent).
- Experience of working in a school and with children.
- Can demonstrate positive attitudes, values and behaviours.
- Experience of working with pupils with additional needs.

#### Desirable:

- Experience of working in mixed age classes.
- NVQ Level 3 in classroom support or other relevant area of study.
- First Aid in School qualification.
- An understanding of Early Years.

### Abilities

#### Essential:

- Can work with small groups of children when carrying out specific tasks.
- Can follow school procedures and protocols and maintain appropriate level of confidentiality.
- Can keep accurate and up to date records.
- Can use effective behaviour management strategies in line with school policy and procedure.
- Is a confident user of ICT.
- Has high expectations for pupil outcomes.

#### Desirable:

- Is able to support assessment, teaching and learning.

### Strengthening Community

#### Essential:

- Ability to work with all groups within the community to further improve outcomes for the school and all its pupils.
- Can enhance the value of the school to the wider community, and involve that community in enriching the learning experiences of pupils.

### Personal Attributes

#### Essential:

- Is enthusiastic.
- Is a team player.
- Is well organised and flexible.
- Is a good communicator and can work in partnership with parents and the wider community.
- Is a reflective practitioner.
- Is resilient and has a positive attitude.
- Upholds the Christian values of the school.
- Has interests beyond their professional life.

#### Desirable:

- A willingness to provide extra-curricular activities.

If this sounds like the exciting challenge you have been waiting for, please contact Mr Derek Trawber (School Business Manager) for further information, or to arrange a tour of the school. We look forward to meeting you.