



John Ruskin School

Job Description – Teaching Assistant

Under the supervision of teachers and the SENCO, to undertake a range of varied tasks to support teaching, learning and care by working with individuals or small groups of pupils

Main Responsibilities

- Implement planned learning activities/teaching programmes as agreed with the teacher, adjusting activities according to pupils' needs.
- Support the teacher in monitoring, assessing and recording pupil progress and behaviour in order to contribute to the planning and evaluation of learning activities
- Provide feedback to pupils in relation to attainment and progress under the guidance of the teacher
- Support Pupils' social, emotional and physical wellbeing, reporting concerns to the appropriate person
- Provide 1:1 support and care for students with physical impairments
- Encourage independent learning and promote inclusion of all pupils in and out of the classroom
- Select, prepare and clear away classroom materials keeping learning areas tidy, ensuring they are available for use
- Share information about pupils with other staff and external agencies as appropriate
- Follow the school behaviour policy, using initiative to deal with issues which arise
- Supporting PE provision

General

- To work as an effective member of the school team and to promote teamwork at all times
- Be aware of and comply with all school policies and procedures including the code of conduct, child protection, health and safety, reporting all concerns to the appropriate person.
- The job description is not necessarily a comprehensive definition of the post. Other duties may be required which are consistent with the responsibilities of this post, and the description may vary according to changing demands of student needs, and overall School arrangements and aims.
- The post-holder will deal with sensitive material and should maintain confidentiality in all School related matters

Safeguarding

John Ruskin School is committed to safeguarding and the promotion of wellbeing for all children. The successful candidate will be subject to an Enhanced DBS check and all relevant pre-recruitment checks.