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| --- | --- | --- | --- |
| **Job title** | **Grade** | **School** | **Location** |
| Teaching Assistant Level 3 | G | The Clifton Centre PRU | SilverdaleSalfordM27 8GW  |

#### Note to applicants

Whilst all criterions below are important, those under the **Essential** heading are the key requirements. You should pay particular attention to these areas and provide evidence of meeting them. Failure to do so may mean that you will not be invited for interview.

 **(\*See grid overleaf)**

| **Essential criteria** | **Necessary requirements – skills, knowledge, experience etc.** | **\* M.O.A.** |
| --- | --- | --- |
| 1 | Very good Numeracy and Literacy skills (equivalent to GCSE) | A/I/C |
| 2 | Can use ICT effectively to support learning. | A/I |
| 3 | Use of other equipment technology. | A/I |
| 4 | Full working knowledge of national/foundation stage curriculum and other relevant learning programmes/strategies. | A/I |
| 5 | Understanding of principles of student development and learning processes. | A/I |
| 6 | Ability to self-evaluate learning needs and actively seek learning opportunities. | A/I |
| 7 | Ability to relate well to students and adults. To be able to build positive professional relationships. | A/I |
| 8 | Work constructively as part of a team, understanding classroom roles. | A/I |
| 9 | Experience of working with students of relevant age. | A/I |
| 10 | Full driving licence with business use. | A/I/C |
| 11 | Able to deliver teaching and learning opportunities to small groups and one to one students. | A/I |
| 12 | To be part of a pastoral form team to support students  |  |

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| Desirable criteria | **Necessary requirements – skills, knowledge, experience etc.** | **\* M.O.A.** |
| 1. | Completion of Teaching Assistant Level 3 Training or equivalent | A/I/C |
| 2. | Training in relevant strategies in particular curriculum or learning area | A/I/C |
| 3. | Willingness to offer extra-curricular activities such as Duke of Edinburgh | A/I/C |

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| --- | --- | --- | --- |
| **Completed by** | **Date** | **Approved by** | **Date** |
| **Stephanie Carr** | **October 2022** |  |  |

**Method of assessment (\* M.O.A.)**

**A =** Application form**, C =** Certificate**, E =** Exercise**, I** **=** Interview**, P =** Presentation**, T =** Test**, AC =** Assessment centre