



**Fen Ditton Community Primary School  
Horningsea Road Fen Ditton Cambridge CB5 8SZ  
Telephone 01223 292342  
E-mail: [office@fendittonprimary.org](mailto:office@fendittonprimary.org)  
Headteacher: Mr Mark Askew**

6<sup>th</sup> December 2021

**Teaching Assistant, Temporary to start as soon as possible until 22<sup>nd</sup> July 2022, 30 hours per week**

Thank you for your interest in the above post.

Please find enclosed an application form, personal specification, job description, privacy notice for job applicants and the DBS Ex-Offenders policy.

The closing date for receiving applications is 12 noon on Wednesday 12<sup>th</sup> January 2022 interviews will be held on Thursday 20<sup>th</sup> January 2022.

I look forward to receiving your completed application form and letter of application.  
(no more than two sides)

I will be happy to have a discussion about the post over the telephone.

Yours sincerely,

A handwritten signature in black ink, appearing to read "M. Askew".

Mark Askew  
Headteacher