

**VACANCY**

**Role:** Teaching Assistant – Reception

**Location:** Diamond Hall Infant Academy

**Contract Type:** Permanent

**Hours:** 37 hours per week – Term Time Only (39 Weeks)

**Advert Start Date:** 15th October 2024

**Required from:** 11th November 2024

**Salary:** SCP 4, £23,114 (pro rata £19,793 per annum)

The Trust is seeking to appoint a highly motivated and skilled teaching assistant to work within Diamond Hall Infant Academy within school. The candidate will need experience with children in an educational setting. The successful candidate will work within the school and will be required to assist children with their daily activities including personal care, under the direction of the Reception Lead. Applications are invited from committed candidates who are prepared to make a positive contribution to the life and ethos of this inclusive school. The successful candidate must have:

* A recognised level 3 qualification or the equivalent
* Have up to date knowledge of the importance of nurturing and the impact it has on the outcomes for children
* Be an outstanding practitioner with high expectations for all children
* Be proficient in supporting the delivery of all aspects of teaching and learning
* Be an effective communicator and able to work in collaboration with colleagues
* Be flexible and resourceful whilst always putting the needs of the child first

Further information about Diamond Hall Infant Academy can be found on our website.

Application packs are available to download from our website [www.diamondhallinfantacademy.co.uk](http://www.diamondhallinfantacademy.co.uk/academy-info/vacancies). Completed application forms should be returned directly to the school by post or by e-mail to our School Business Manager, [Courtney.Snowball@diamondhallinfantacademy.co.uk](mailto:Courtney.Snowball@diamondhallinfantacademy.co.uk), and marked for the attention of Mrs L Park Head Teacher.

**Please note CV applications will not be accepted.**

Closing date: Friday 25th November 2024 @ 12pm

Shortlisting: Friday 25th November @ 1pm

Interviews: Tuesday 5th November 2024

***Diamond Hall Infant Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to be fully committed to our safeguarding policies and procedures, in accordance with Sunderland Local Safeguarding Board Procedures.***

***Pre-employment checks and references will be sought and the successful candidate will need to undertake an enhanced DBS check.***