



TEACHING ASSISTANT

NJC Scale 3 Point 5-6 £31,086 - £31,530 Pro-Rata | Actual Salary Starting from £24,556 - £24,907

Permanent | Term-Time Only | 32 Hrs Per Week 8:45am - 3.30pm (including one evening until 4pm) | January 2026

We are looking to appoint Teaching Assistants who are able to work across the school. Candidates should ideally have experience of working with children with special needs.

Phoenix is a well-established school with over 500 Students. It is an Outstanding (Ofsted 2024) Special School for students aged 3-19 with severe language and communication difficulties including autism. The school offers a unique education to the children of Tower Hamlets. We are an award-winning school, accredited through the National Autistic Society and praised for our creative approach. We work across several sites including satellites in two mainstream schools and also offer support to mainstream schools through our pilot Specialist Classrooms.

The school has excellent facilities and resources to support teaching and learning. There is a comprehensive induction and training programme for new and existing staff.

If you feel you have the skills, experience and drive to take on this role and become a member of our team, we would very much like to hear from you.

The Role:

- Supporting children and young people in the classroom
- Assisting with some personal care where needed
- Participating in relevant training
- Supporting the teacher with teaching and learning and the organisation of activities
- Ensuring positive relationships are maintained with parents
- Following school policies and procedures

Our Offer:

- The school will provide induction, training and career progression opportunities
- Resources that are stimulating and fun to use
- A supportive environment in which to work

The post would suit an energetic and creative professional who is looking to make a difference to the lives of young people with autism and complex needs as well as furthering their own professional development.

How to apply

The application form can be found on the school website - www.phoenix.towerhamlets.sch.uk and TES

Please return completed application form to: recruitment@phoenix.towerhamlets.sch.uk – **CVs not accepted**

Closing date: 9am, 13th October 2025

Shortlisting: 14th October 2025

Interviews & Assessment: 20th & 21st October 2025

It will not be possible to re-arrange these dates.

If you are intending to apply, please ensure you are available to attend for an interview.

If you would like to discuss the post or visit, please contact:

Emily Bere, Head of Secondary and Sixth Form Department:

emily.bere@phoenix.towerhamlets.sch.uk (Secondary)

Kate Mason Head of Primary Department:

kmason@phoenix.towerhamlets.sch.uk (Primary)

Our school is committed to safeguarding and promoting the welfare of children, young people, and staff. The successful candidate will require an enhanced DBS clearance. We welcome applications from suitably skilled candidates regardless of ethnicity, gender, disability, sexuality, religion or age.

Community | Respect | Engagement | Aspiration| Trust | Equality