



Crigglestone St James CE Primary Academy

Headteacher: Miss B Minor

St James Way, Crigglestone, Wakefield, West Yorkshire, WF4 3HY

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Registered Office: Crigglestone St James, St James Way, Crigglestone, Wakefield, West Yorkshire, WF4 3HY Registered in England No. 8097265 An Exempt Charity

Crigglestone St James CE Primary School 1 Teaching Assistant (Educational Support Assistant) 30 hours a week, to start September 2022 Fixed for 12 months

We are looking to appoint an Educational Support Assistant (ESA) to support children in school.

Role: 1 x Educational Support Assistant (ESA)

Hours: 30 hours a week, Monday – Friday 8:45 – 3:15

Pay Grade: Grade 4, scale point 6 (£19,698 FTE)

Start date: 1st September 2022, fixed term for 12 months

The post is dependent upon a clear enhanced DBS and references.

Children are at the heart of what we do at Crigglestone St James CE Primary School. Crigglestone St James is a vibrant and popular school where children enjoy a rich and diverse range of experiences and achieve well in a caring and respectful environment.

We wish to appoint an ESA to provide support in lessons to all children, including those with SEN.

You will need to be enthusiastic, patient, well-organised and flexible. You must be able to communicate with children and adults well, show initiative and understand the importance of safety and safeguarding.

The role involves:

- Supporting and aiding children's learning as effectively as possible.
- Preparing any resources needed to support children with their learning and providing 1:1 support as required.
- Supporting the class teacher to best meet children's needs.
- Clarifying and explaining instructions.
- Supporting children to use any equipment and materials provided.
- Assisting with the personal needs of pupils including communication, social, emotional, health, physical, hygiene, first aid and welfare matters.
- Assisting children with their challenges, such as communication and language needs.
- Helping children to concentrate on and finish work set for them.

If you are interested, please contact the School Business Manager for an application form and job description: sbm@stjamesacademy.co.uk or call: 01924 251048

Closing date for applications is **Friday 24th June at 12:00pm**. Interviews will take place on **Thursday 30th June**.

Crigglestone St James CE Primary Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check and a letter of past conduct from the relevant overseas professional regulatory body, if appropriate.