

Job Description: Teaching Assistant - Fixed term (named child)

Salary: Up to Level 2 point 5

In accordance with the school policies and under the direction of the Class Teacher, a Teaching Assistant is expected to:

Set high expectations which inspire, motivate and challenge pupils

- establish a safe and stimulating environment for pupils, rooted in mutual respect
- encourage pupils of all backgrounds, abilities and dispositions to stretch and challenge themselves
- demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils

Promote good progress and outcomes by pupils

- be aware of pupils' capabilities and their prior knowledge, and build on these
- guide pupils to reflect on the progress they have made and their emerging needs
- demonstrate knowledge and understanding of pupils and how this impacts on their learning

Demonstrate good curriculum knowledge

- have knowledge of the relevant curriculum areas, foster and maintain pupils' interest and address misunderstandings
- demonstrate a clear understanding of systematic synthetic phonics
- demonstrate a clear understanding of appropriate teaching approaches

Support the planning and teaching of well structured lessons

- contribute to the design and provision of an engaging curriculum
- impart knowledge and develop understanding through effective use of time
- promote a love of learning and children's curiosity
- support out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired

Adapt support to respond to the strengths and needs of all pupils

- have an understanding of how a range of factors can inhibit pupils' ability to learn, and how best to overcome these
- demonstrate an awareness of the physical, social and intellectual development of children, and know how to support pupils' education at different stages of development
- have an understanding of the needs of all pupils, including those with special educational needs

To support the making of accurate and productive assessments

- understand how to support the assessment of the curriculum areas, including statutory assessment requirements
- support the use of formative and summative assessments to enable pupils to progress

Support the management of behaviour effectively to ensure a good and safe learning environment

- support rules and routines for behaviour in classrooms, and take responsibility for promoting good and courteous behaviour both in classrooms and around the school
- have high expectations of behaviour
- manage pupils effectively, using approaches which are appropriate to pupils' needs
- maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary

Fulfil wider professional responsibilities

- make a positive contribution to the wider life and ethos of the school
- develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- communicate effectively with parents / carers and other professionals

Demonstrate consistently high standards of personal and professional conduct

- maintain high standards of ethics and behaviour, within and outside school
- treat pupils with dignity and at all times observing proper boundaries appropriate to a professional position
- have regard for the need to safeguard pupils' well-being, in accordance with statutory provisions
- show tolerance of and respect for the rights of others
- respecting fundamental British values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs
- ensure that personal beliefs are not expressed in ways which exploit pupils' vulnerability or might lead them to break the law.
- have proper and professional regard for the ethos, policies and practices of the school in which they work, and maintain high standards in their own attendance and punctuality.
- have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities